

EAST BOLDRE PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Tuesday 12th January 2016 at 7.00 pm in the East Boldre Village Hall.

Present:

Cllr Mr K Holmes Chairman
Cllr B Mulhall Vice Chairman

Cllr B Gregory
Cllr M Sterling
Cllr D Drodge
Cllr M Gregory
Cllr H Green

In attendance – Cllr M Harris, District Councillor; Mrs K Penna, Parish Clerk.

1.0. To accept apologies for absence

None.

2.0. Declaration of Interest in items on the agenda

Cllr Holmes and Cllr Drodge declared an interest in item 10.1.

3.0. To confirm minutes of the meeting held on 8th December 2015

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

4.0. Public session

No comments.

5.0. Clerks' report and information received

5.1. The clerk has contacted Community Heartbeat for a date for the adoption of the phone kiosk. They will contact British Telecom and come back with a date as soon as possible.

5.2. The clerk has received an outline on writing press releases for the local paper. As the Advertiser & Times are unable to send a reporter to council meetings, the clerk will produce a report when appropriate to send to the paper. The clerk will send the report to the chairman for checking prior to sending it.

5.3. The clerk has contacted Development Control at New Forest National Park to ask if any training is available on planning control in the New Forest.

5.4. The 'Information received' and the 'Pending' list have been circulated to all councillors.

6.0. To receive a report by County Councillor for East Boldre

County Councillor not present.

7.0. To receive a report by District Councillor for East Boldre

Cllr Harris began by wishing all a happy new year. NFDC had recently had the challenge of setting its budget. Although it is yet to be announced, it is likely that council tax will rise by up to 2%. A new management team has been appointed by the CEO which has led to savings for the council.

Meetings have taken place at NFDC to discuss boundary changes but final decisions have not yet been made.

Cllr Harris announced that after discussions with Beaulieu Estate a disabled parking sign will be placed outside the requested property in Chapel Lane. The 'Slow' sign will also be replaced in the same road. Cllr Harris noted that parking issues in Sweyns Lease were already being looked into by the council. This included a study to improve parking and the possibility of the building of additional accommodation in that area.

8.0. Finance

8.1. To agree payments in accordance with the budget and to note bank reconciliation.

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
Payments 12/01/16			
K Penna(Paid K Wright)	100505	Salary	£597.13
K Penna(Paid K Wright)	100506	Expenses	£61.46
Total to pay			£658.59
Amount to be transferred to current account			£700.00
		Receipts	
Source		Detail	Amount
HSBC bank		Interest	£1.04
Total income			£1.04
Bank Reconciliation			
Balance as at 12/01/16			
HSBC Current			£1,324.82
HSBC Savings			£21,467.49
Total			£22,792.31
Net bank balance as at 12/01/16			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	14,862.38		
Add receipts	16,915.86		
Less payments	9,413.18		
Less unclear cheque	427.25		
Total			£22,792.31

8.2. To note budget forecast.

The quarterly budget review was presented to the council and it was noted that the budget was running to its forecast. The budget review is attached to the back of these minutes.

8.3. To agree precept request for 2016/17.

Resolved: The precept request was agreed at £15,000.00.

ACTION KP

9.0. Planning.

9.1. To consider planning applications 15/00961 Nyewood; 15/00977 Tregonalls; 15/00926 Site opposite Blacksmiths Cottage.

Resolved: Planning applications resolved as shown on the schedule below.

15/00961 D Slade	Nyewood, Main Road, East Boldre. SO42 7WL	Extension to ground floor lounge	Comment 1
15/00977 D Slade	Tregonalls, Lymington Road, East End. SO41 5SS	Single storey timber outbuilding	Comment 1
15/00926	Site opposite Blacksmith's Cottage,	BT application	No comment necessary

9.2. To consider tree work applications 15/1264 Glenstone Cottage; 15/1300 Crockford Stream Cottage.

Resolved: No comments.

10.0. Amenities

10.1. To consider changes to allotment rules.

The updated allotment rules were presented to council for consideration.

Resolved: Councillor Sterling will look at the rules more closely and they will then be brought back to the next council meeting for adoption.

ACTION KP/MS

11.0. To receive an update on Superfast Broadband in the parish.

Despite discussions which suggested that Superfast Broadband would be in place in the parish by the end of 2015, this has not happened. The clerk had been informed that although locations have been found for the cabinets, there are rigorous planning controls which must be completed before any work begins. Councillors expressed dissatisfaction with the quality of the communications being received and it was felt that straight answers were not being given to the situation of Superfast broadband in the parish.

Resolved: The clerk will contact the stakeholders involved for information and write a press release on the matter.

ACTION KP

12.0. To discuss new rubbish bins for the parish.

The parish currently has five plastic rubbish bins. Following monitoring of the use of these bins by NFDC it was noted that one of the bins had very little use, leaving four bins for possible replacement by wooden pony safe bins. Cllr Drodge raised concerns that wooden pony safe bins in other parishes seemed to have design issues leading to an inability to be able to close them properly. Cllr Harris said he had not heard of these issues but would look into the matter and report back at the next council meeting.

Resolved: This item will be added to the February meeting agenda.

ACTION KP

13.0. To consider ideas for presentation at the Annual Parish Assembly.

Resolved: Council agreed not to have a speaker at the APM. Refreshments will still be provided for guests.

14.0. Agenda items for next meeting.

Broadband update, new rubbish bins for the parish and allotment rules.

15.0. To confirm date of the next meeting of East Boldre Parish Council

Confirmed as Tuesday 9th February 2016 at 7.00 pm in East Boldre Village Hall.

16.0. Employment issue

Please note that a resolution to exclude members of public and press on the grounds of confidentiality may be requested for this item.

16.1. To discuss staff appraisal.

Meeting closed at 8.20pm.

EAST BOLDRE PC BUDGET 2015/16

	Actual	Actual	Budget	Forecast	NOTES
	2013/ 14	2014- 15	2015- 16	2015- 16	
Income					
	15	1427	1500		
Precept	000	1	0	14271	
Bank Interest	7	10	9	11	
Allotments	15				
rentals	65	1526	1500	1670	
	25				
Allotments water	2	254	250	256	
Parish guide	0	0	0	1000	
	58				
Grants	7	729	0	729	
	12				
VAT recovered	3	378	200	200	
Total Income	17534	17168	16959	18137	PG and inc in allotment rent
Expenditure					
Administrative Expenditure					
Salaries, PAYE & NI	53				
	89	5512	5512	7165	
Stationery and postage	40				
	0	584	400	300	
	24				
Travel Allowance	4	278	300	250	
	63				
Equipment	9	85	300	200	
	40				
Office Allowance	0	400	400	400	
	37				
VAT paid	8	372	200	200	
	35				
Training	6	150	500	500	New councillor training allowed for- current training expenditure is 50.00
Total Admin cost	7806	7381	7612	9015	Increase in clerks wages.
Operating Expenditure					
Newsletter	0	490	600	600	Allowing for another newsletter before end of financial year.
Parish guide	0	0	0	1000	
	22				
Hall Hire	0	374	250	250	
Audit & legal fees	42				
	7	420	500	305	
	37				
Insurance	2	364	400	375	
	36				
Subscriptions	6	484	550	492	
Advertising	0	83	100	100	
	55				
S137 Grants	0	550	550	668	Fireworks inc.
	32				
Grants	6	472	700	700	250.00 for defirillator
Chairman's expenses	0	0	60	60	
Parish plan Election expenses	0	0	100	100	
	0	0	1150	133	
Website	42	360	360	360	

Chairman's signature: K Holmes

Date: 09/02/2016

	5				
<i>Total Op. Cost</i>	2686	3597	5320	5143	
<i>Parish maintenance</i>					
Seats	0	0	50	50	Lengthsman can carry out labour
Bus shelter	0	0	100	100	For materials
Notice Boards	0	0	100	100	
Parking bays	0	0	0	0	No longer council responsibility
Speed Limit					
Reminder	0	0	500	500	
<i>Allotments</i>					
	69				
Rent, ins, NSALG	7	769	710	672	
	23				
Water	2	273	260	361	Increase due to tap left on
	92				
Hedging	0	550	900	500	Taking off remaining Lengthsman hours.
Fencing	0	2144	1000	1000	In place for possible last side of site 2
Other					
maintenance	0	365	500	500	
<i>Total Maint. Cost</i>	1849	4101	4120	3783	
Grand Total		1507	1705		
Expenditure	12341	9	2	17941	
<i>Summary</i>					
	17	1716	1695		
Total Income	534	8	9	18137	
Total	12	1507	1705		
Expenditure	341	9	2	17941	
	51				
<i>Surplus (shortfall)</i>	93	2089	-93	196	
<i>General Fund</i>					
	74	1263			
Opening balance	13	0			
	51				
Add surplus above	93	2089			
	12	1471			
Closing balance	,630	9	0		

Reserves should be 50% of expenditure

Top level for reserves is 100% of expenditure although money can be earmarked for specific projects.