

**EAST BOLDRE PARISH COUNCIL**

Minutes of the Parish Council meeting held Online on Tuesday 9<sup>th</sup> March 2021 at 7pm

**Present:**

Cllr K Holmes Chairman

Cllr B Hawker Vice Chair

Cllr M Husband

Cllr I Moyse

Cllr Gabzdyl

Cllr D Drodge

In attendance – Mrs Nicola Curzon, Parish Clerk; Cllr Mans, County Councillor and two members of the public

**1.0. To accept apologies for absence.**

Cllr Clark.

**2.0. Declaration of Interest in items on the agenda.**

Cllr Moyse: Planning application: 21/00145.

**3.0. To confirm minutes of the meeting held 9<sup>th</sup> February 2021.**

The minutes were agreed as a true record of the meeting. They will be signed by the Chairman when feasible.

**3.1. Matters arising from the minutes.**

Cllr Drodge asked if Cllr Husband could update the council on the Village Hub, however this has been deferred to April because of time constraints.

Cllr Husband has also invited Glen Peacy and an Open Reach Rep to attend the meeting in April rather than March as suggested for the same reasons.

**4.0. To receive the clerk's report**

Due to Covid restrictions all meetings have been held virtually for the whole of this financial year. Minutes and finance documents have been sent via email for approval to the Chairman and Vice Chair, this has been minuted each month. Hard copies of all these documents have now been checked and signed by both Cllr Holmes and Cllr Hawker.

**5.0. To receive a report by County Councillor for East Boldre. FOR INFORMATION ONLY**

- Cllr Mans confirmed that Covid 19 cases in the New Forest have dropped to less than 30 per 100,000 in the past week. The levels are consistently coming down. He warned that we must remain cautious as there are still a large number of Covid patients in hospital.
- The vaccination program is successfully being rolled out across the county.
- The return of children to school on 8<sup>th</sup> March is going well.
- The council is now working on a recovery program and two new grant schemes are available (further details are available on Hampshire County Council website)
  1. Community renewal fund.
  2. Community ownership fund.

**5.1. To receive questions on the report by the County Councillor.**

None

**6.0. To receive a report by District Councillor for East Boldre. FOR INFORMATION ONLY**

None.

**7.0. To receive an update on the pedestrian railway line crossing at Wood Fiddley Cottages.**

Cllr Gabzdyl told the council that Hampshire County Council has not received a formal request to close the crossing from Network Rail. Informal conversations are taking place and if permission is sought, a clear consultation period will be instated where residents will be given a chance to comment on the plans.

**8.0. Public session.**

A member of the public asked to speak about the planning application 21/0045.

Chairman's signature:

Date: 13/4/2021

**9.0. Finance.**

9.1 To receive payments for March 2021 in accordance with the budget and to note bank reconciliation. (Circulated).

**Resolved:** Payments were received as shown on table below.

<b>East Boldre Parish Council payment schedule</b>				
<b>Payee</b>	<b>Bacs date</b>	<b>Item</b>	<b>Payment</b>	<b>folio</b>
<b>Payments</b>				
Community Heartbeat	11/02/2021	annual subscription	£91.80	100
Community Heartbeat	11/02/2021	replacement lightbulb	£42.00	101
New Forest Basics food bank	11/02/2021	Covid fund payment	£575.00	102
Royal Mail	20/02/2021	PO Box	£36.60	103
Plusnet	06/03/2021	parish council phone	£7.46	104
Parish Clerk	06/03/2021	expenses	£44.23	105
Parish Clerk	06/03/2021	salary	£634.88	106
Microsoft	06/03/2021	Office 365	£5.99	107
<b>Total paid</b>			<b>£729.16</b>	
<b>Amount transferred to current account</b>				
<b>Receipts as at date</b>		<b>Detail</b>	<b>Amount</b>	
HMRC PAYE repayment	15/02/2021	repayment of NI conts	£1,045.85	73
Beaufort Foundation	01/03/2021	EBOH grant	£1,000.00	75
HMRC VTR	01/03/2021	VAT claim	£1,623.82	74
Bank interest	12/01/2021	monthly interest	£0.12	76
<b>Total receipts</b>			<b>£3,669.79</b>	
<b>Bank reconciliation</b>				
<b>Balance as at date</b>				
HSBC Current			£5,539.83	
HSBC Savings			£11,452.15	
			<b>£16,991.98</b>	
Less unrepresented cheques			640.87	106/107
<b>Net bank balance as at date</b>			<b>£16,351.11</b>	
The net balances reconcile to the cash book for the year to date, as follows				
Opening balances			<b>£22,261.97</b>	
Add receipts			£28,021.14	
less payments			<b>-£33,932.00</b>	
Closing balance as per the balance sheet			<b>£16,351.11</b>	

Chairman's signature:

Date: 13/4/2021

9.2 To finalise the budget for 2021-22. (Circulated).

**Resolved:** The budget was agreed as shown on table below.

	Actual £	Budget £	YTD £	Forecast £	Budget £
<b>Council business</b>					
Income	15046	15020	15010	15020	16010
Expenditure	16153	17230	15638	16705	16315
Expenditure as a % of precept	108	115	104	111	102
Surplus (deficit)	-1107	-2210	-628	-1685	-305
<b>Projects</b>					
Income	5750	3000	6676	6676	0
Expenditure	10572	14550	12255	12255	3300
Surplus (deficit)	-4822	-11550	-5579	-5579	-3300
<b>Allotments</b>					
Income	2123	1235	1572	1572	1430
Expenditure	1576	3450	1676	1730	1500
Surplus (deficit)	547	-2215	-105	-158	-70
VAT recovered	565	1000	2912	2500	2500
VAT paid net	1013	1000	2511	2500	2500
	-448		401	0	0
Total surplus (deficit)	-5830	-15975	-5911	-7422	-3675
Reserve brought forward	23092		17262	17262	9840
Reserve carried forward	17262		11351	9840	6165
Cash at bank	22262		16351	14840	
Adjustments					
Cash book balance	22262		16351	14840	
Reserves	17262		11351	9840	
Commitment	5000		5000	5000	
Total	22262		16351	14840	

Chairman's signature:

Date: 13/4/2021

<b>Council business</b>						
Income	precept	15000	15000	15000	15000	16000
	bank interest	46	20	10	20	10
		15046	15020	15010	15020	16010
Expenditure	salary	9036	8000	8905	9555	9000
	stationery	546	800	443	500	550
	travel	387	500	176	200	400
	office	267	270	401	400	400
	equipment	408	2000	677	700	600
	training	220	1000	53	100	500
	newsletter	673	500	378	378	500
	hall hire	318	350	8.1	8	300
	audit	340	250	430	430	450
	insurance	443	500	439	439	440
	defibrillators	226		504.5	520	450
	election exp.	75	60			
	football pitch	225	225	225	225	225
	subscriptions	1177	1775	1277	1500	1500
	maintenance	1812	1000	1721	1750	1000
		16153	17230	15638	16705	16315
<b>Projects</b>						
Income	grants	5500	3000	6021	6021	
	donations	250		655	655	
	Total	5750	3000	6676	6676	
Expenditure	EBOH salary	3635	5000	1952	1952	
	EBOH other	406		4614	4614	1000
	grants	6530	3000	1759	1759	
	defibrillators		2000	3930	3930	250
	seats		50			50
	bus shelters etc	1	500			1000
	notice boards		1000			1000
	public transport		3000			
	Total	10572	14550	12255	12255	3300
<b>Allotments</b>						
Income	rent	1520	1235	1587	1587	1430
	rent refund			-15	-15	
	water	603				
	Total	2123	1235	1572	1572	1430
Expenditure	Rent,insurance	806	800	774	774	550
	water 1	274	650	295	339	350
	water 2			44		
	hedging	340	500	0		200
	fencing		500	0		200
	maintenance	156	1000	564	617	200
	Total	1576	3450	1676	1730	1500

Chairman's signature:

Date: 13/4/2021

**10.0. Planning - To consider planning application: 21/00145 - FOREST GLADE, ST LEONARDS ROAD, SO41 5SR****Resolved:**

21/00145 Ann Braid	Alterations to form dormer balconies; lower glazing to rear dormer; rooflight to side; 2no outbuildings for incidental purposes	FOREST GLADE, ST LEONARDS ROAD, EAST END, LYMINGTON, SO41 5SR	24/2/21	We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.	9/3/21
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**11.0. To confirm amendments to the emergency plan (Circulated).**

Mike Upton told the council how fortunate it was that the emergency plan was in place when Covid 19 emerged. As a result, there was immediately a great network of volunteers who were able to work with vulnerable residents. He noted the lessons which have been learnt too. The emergency plan committee contacted HCC resilience team and were able to offer improvement suggestions. Amendments to them plan include the inclusion of the two new defibrillators now sited in the village, and updates to the telephone tree. The list of emergency equipment has also been updated. Mike Upton, the committee members and all volunteers were thanked for all their hard work.

**Resolved** Cllr Holmes has signed the revised plan on behalf of the Parish Council. The revised plan will be printed and circulated to councillors and members of the emergency planning committee.

**12.0. To receive a broadband update.**

**Resolved:** A representative from Open Reach will attend the next parish council meeting and will answer questions agreed by councillors.

**13.0. To receive reports from external meetings.**

None

**14.0. Agenda items for next meeting.**

The allotments.

**15.0. To confirm the next Parish Council meeting** as 7.00pm on 13<sup>th</sup> April 2021. This meeting will be held virtually due to Covid 19 restrictions.

The meeting closed at 7.45pm and was followed by the Annual Parish Assembly.

Chairman's signature:

Date: 13/4/2021