

**East Boldre Parish Council
Minutes of the meeting held at the village hall
on Tuesday 11 October 2022**

Councillors present: Bev Hawker (Chair), Ian Moyse (Vice-chair), Teresa Morrissey, Mike Husband, Rebecca Gabzdyl

Also present: District Cllr Michael Harris, Nik Gruber (New Forest NPA Tree Officer), Liz Welch, Parish Clerk

In attendance: 5 members of the public

1.0 To accept apologies for absence

Received from Cllr Rostand, County Cllr Mans

2.0 Declaration of interest in agenda items

None.

Cllr Hawker re-allocated agenda items to reflect time constraints of those present.

3.0 Report from Hampshire County Councillor

Cllr Mans not present.

4.0 Report from New Forest District Councillor

Cllr Harris summarised a management restructure reflecting the strategic values of their CEO. The focus remains on putting people first. As elsewhere, NFDC face financial pressures but have healthy reserves, NFDC were able to implement a pay rise for employees recently. NFDC continues to work to support residents; one initiative is to promote 'warm public places' over winter.

5.0 To receive questions on the District Councillor's report

Cllr Gabzdyl expressed gratitude to the hard work of staff members to support the Ukraine effort. Cllr Husband asked if Cllr Harris was aware of public concerns about relocating the car park at Hatchet Pond, and the damage that could be caused. Cllr Harris was aware that the plans came about because of water quality affected by the existing car park. Cllr Moyse advised that night time revellers are known to frequent the area and there would be noise consequences from a car park located on higher ground.

6.0 To receive an overview of tree works and management from Nik Gruber, New Forest NPA Tree Officer

Cllr Hawker welcomed Nik, who went on to explain processes around TPOs and tree protection in conservation areas. There are currently 11 Tree Protection Orders (TPOs) in East Boldre. Most of East Boldre falls within a conservation area, where residents are required to put in an application for tree works, usually online, no cost involved. Tree officers begin a four week consultation which involves consulting immediate neighbours and visiting the site. The NPA's two Tree Officers have authority to impose conditions on trees with TPO status – the application process can last for eight weeks.

Tree Officers can offer pre-application advice for a fixed fee of £75. Once approved, work must be carried out within two years unless there is an exemption, for example, ongoing woodland management.

Chairman's signature:

Date: 8/11/2022

In East Boldre there have been 14 tree work applications so far in 2022. In 2021 there were 19 and 2020 saw a spike with 29 applications.

Cllr Hawker asked about tree works in the allotments. Nik confirmed that East Boldre's allotments fall within the conservation area and so an application is required along with consent from the landowners (Forestry England). The Tree Officers will consider the potential negative impact of trees in an area designated for growing vegetables.

In response to questions from Cllr Gabzdyl and Cllr Husband, Nik explained that they investigate complaints of unauthorised work from members of the public. These could lead to prosecution with sufficient evidence. The Parish Council is valued as the 'eyes and ears' of the locality.

An informative, interactive tree map can be viewed on the New Forest NPA website.

Cllr Hawker thanked Nik for his invaluable overview.

7.0 Public session

See item 8.0.

8.0 Planning applications

22/00564 Tregonals Bungalow. Members of the public were invited to comment on the planning application. While welcoming plans to develop the site, concerns were raised about the car port, tree planting on the border, and the roof lights and their intrusive impact on neighbours and wildlife. The applicants explained the context of the plans and advised that modifications by their architect were in hand, in consultation with the NPA planning officer. These concerns were shared by Cllrs and Cllr Moyse pointed out that only the plans in front of Cllrs at this time can be considered.

RESOLVED: The following:

22/00564	TREGONALS BUNGALOW, LYMINGTON ROAD, EAST END, LYMINGTON, SO41 5SS	Replacement dwelling and associated outbuildings	We recommend REFUSAL, for the reasons listed below. 1.The building exceeds the 30% allowance. 2. The size, height, and location of the car port is inappropriate. 3.Roof lights are too large and will result in light pollution in a sensitive area. 4.The location of the office is too close to adjoining neighbours.
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As a general point, Cllrs expressed concern about the lack of clarity and measurements on planning applications submitted to the New Forest NPA.

ACTION:

Cllr Hawker to raise concerns about the clarity of planning applications at the next SE Quadrant meeting.

9.0 To confirm minutes of the previous parish council meeting

Cllrs approved the minutes of the meeting held on 26 September 2022. Cllr Hawker advised that the Community Police Officer post remains vacant.

ACTION:

Cllr Hawker/Clerk to write to Assistant Chief Constable and Commissioner to request follow up.

10.0 To receive the Clerk's report

Chairman's signature:

Date: 8/11/2022

- Hatchet Pond concerns raised by Beaulieu Parish Council (BPC) – correspondence between BPC Cllr Sara Steele and FE has been forwarded to Cllrs. FE have declined a suggestion of a joint PC meet but instead proposed a meeting onsite to discuss. Cllrs questioned EBPC involvement with the plans when they were originally submitted to the New Forest NPA, as Hatchet Pond falls within its parish boundaries.
- NFDC – Ryan Stevens (Service Manager Revenue & Benefits) – has written to invite dialogue on cost of living help and advice and offered to make direct contact with parish councils.
- Allotment inspections were carried out 5/10/22.
- Cllr Holmes resigned on 5/10/22 – the resignation email was forwarded to all Cllrs. Cllr Hawker has written a card; all Cllrs present thanked Cllr Holmes for his service and wished him well.
- Liz attended the SLCC southern region event at the end of Sep in Alresford which offered an opportunity to meet other clerks.
- Green Canopy working meets 28/9 and 10/10 – progressing well (separate agenda item).
- Time constraints – Clerk advised that she has not yet actioned all matters arising from the previous meet on 26/9/22.
- Cllr Hawker thanked Liz for the excellent newsletter. Cllr Husband reiterated his compliment about the newly painted road railings; Liz advised Cllrs that this has been relayed to the Lengthsman.

ACTION:

- Cllrs to consider their response to the original planning application before committing to a joint meeting with BCP and FE; two Cllrs to attend the onsite meeting (date TBC).
- Clerk to obtain original planning application for Hatchet Pond car park and inform Cllrs.
- Clerk to include link to NFDC page on EBPC website.

11.0 Finance

- 11.1 Cllrs reviewed monthly accounts and noted bank reconciliation (appendices 1 and 2).
- 11.2 The Clerk asked Cllrs to approve the return of the Internal Auditor to review end of year accounts.
- 11.3 This was an additional item in accordance with the Council's Finance calendar. Cllr Hawker asked Councillors if there were any projects they wished to be considered for the draft budget 2023/24. None were identified at this time.

RESOLVED:

- Finance report and schedule of expenditure approved.
- Internal Auditor appointed.

12.0 Green Canopy event 22 October

Cllr Hawker updated Cllrs on exciting plans for Mike Morris and Nicola Henshaw to co-ordinate a 100-year timeline for the village, contributions welcomed both old and new. A ukulele band from Romsey will provide music on the day from 11.45am. Other activities will include food & beverages, a climbing wall (tbc), an Emergency Planning stand and CPR demonstrations. The oldest and youngest members of the community will be invited to help plant the oak tree. The event has been made possible thanks to a grant, made in the previous financial year, from Cllr Mans.

13.0 Broadband update

Chairman's signature:

Date: 8/11/2022

Cllr Husband said there is little to report since the last meeting two weeks ago. The cabling is in place and connections are being installed.

14.0 To receive reports from external meetings

Cllrs Hawker and Gabzdyl participated with community speedwatch sessions and report that the equipment is both excellent and user-friendly. One driver has been recorded to date exceeding the speed limit.

15.0 Agenda items for next meeting

Broadband.

16.0 Date of next meeting

The next parish council meeting will take place at 7pm on Tuesday 8 November at East Boldre village hall.

The Chair closed the meeting at 8.40pm.

Chairman's signature:

Date: 8/11/2022

Appendix 1

Monthly report September 2022

	2021/22 Actual £	22/23			23/24
		Budget £	YTD £	Forecast £	Budget £
Council business					
Income	16,001.66	16,002.00	16,006.88		
Expenditure	13,581.84	15,955.00	6,313.71		
Expenditure as % of precept		99.72	39.46		
Surplus (deficit)	2,419.82	47.00	9,693.17		
Projects					
Income	4,797.58	-	-		
Expenditure	3,262.00	2,300.00	160.99		
Surplus (deficit)	1,535.58	- 2,300.00	- 160.99		
Allotments					
Income	1,423.00	1,585.00	1,520.00		
Expenditure	1,563.11	1,560.00	629.27		
Surplus (deficit)	- 140.11	25.00	890.73		
VAT recovered	228.70		397.25		
VAT paid	725.36		646.20		
net	- 496.66	-	- 248.95		
Total surplus (deficit)	3,318.63	- 2,228.00	10,173.96		
Reserve brought forward	10,695.52	14,014.15	14,014.15		
Reserve carried forward	14,014.15	11,786.15	24,188.11		
Cash at bank	18,455.55		26,696.51		
Adjustments					
Cash book balance	18,455.55		26,696.51		
Reserves	14,014.15		24,188.11		
Commitment	4,442.00		2,509.00		

Chairman's signature:

Date: 8/11/2022

Total	18,456.15		26,697.11	
Council business Income				
precept	16000.00	16,000.00	16,000.00	
bank interest	1.66	2.00	6.88	
Total	16,001.66	16,002.00	16,006.88	
Council business expenditure				
salary	8,397.87	9,000.00	3,813.80	
stationery/post/phone	742.26	550.00	287.93	
travel	157.15	400.00	71.10	
office	433.29	400.00	133.32	
equipment	73.61	600.00	-	
training	491.00	500.00	96.42	
newsletter	149.95	450.00	162.00	
hall hire	250.00	250.00	-	
audit	440.00	440.00	190.00	
insurance	450.27	440.00	481.65	
defibrillators	396.00	400.00	-	
Speedwatch		-	28.00	
football pitch	225.00	225.00	225.00	
subscriptions	1,136.24	1,300.00	824.49	
maintenance	239.20	1,000.00	-	
Total	13,581.84	15,955.00	6,313.71	
Projects income				
grants	4,247.58		-	
donations	550.00		-	
Total	4,797.58		-	
Projects expenditure				
EBOH salary		-	-	
EBOH other	90.00	-	-	
grants	2,602.00	-	160.99	

Chairman's signature:

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defibrillators		250.00	-	
seats		50.00		
bus shelters etc		1,000.00		
notice boards	570.00	1,000.00	-	
public transport		-	-	
Total	3,262.00	2,300.00	160.99	
Allotments income	1,423.00	1,580.00	1,520.00	
Allotments expenditure				
rent refund	12.50	-		
Rent,insurance	428.64	550.00	568.00	
water	221.97	250.00	61.27	
hedging	500.00	360.00	-	
fencing	400.00	200.00	-	
maintenance		200.00	-	
Total	1,563.11	1,560.00	629.27	

Chairman's signature:

Date: 8/11/2022

Appendix 2

East Boldre Parish Council payment schedule - September 2022					
Date	Payee	Detail	Folio	trans	Amount
Payments					
02/09/2022	Kimcell	Website e-mango	47	bacs	£360.00
05/09/2022	Microsoft	Office 365	48	dd	£5.99
16/09/2022	British Legion Shop	HRH Green Canopy plaque	49	bacs	£144.99
21/09/2022	Royal Mail	PO Box	50	dd	£38.10
21/09/2022	HSBC	Bank charges to 30 Aug	51	dd	£5.00
29/09/2022	Lymington Print	Green Canopy fliers	52	bacs	£42.60
29/09/2022	E Welch	Salary	53	bacs	£645.99
29/09/2022	Jonathan Dowe	CPR training	54	bacs	£50.00
29/09/2022	Quayline	Print Emergency Plan leaflets	55	bacs	£194.40
30/09/2022	Plusnet	Parish CI phone	56	dd	£8.52
Total payments					£1,495.59
Receipts					
12/09/2022	HSBC	bank interest	55	bacs	£2.74
29/09/2022	New Forest DC	precept	56	bacs	£8,000.00
Total receipts					£8,002.74
Money transferred			57		£1,000.00
Bank reconciliation					
Balance as at date					
HSBC Currrent					£454.15
HSBC Savings					£26,242.60
Less unrepresented cheques					
Net bank balance as at date					£26,696.75
The net balances reconcile to the cash book for the year to date, as follows					
Opening balances					£18,455.79
Add receipts					£18,174.13
less payments					-£9,933.17
Closing balance as per the balance sheet					£26,696.75

Chairman's signature:

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