

**East Boldre Parish Council  
Minutes of the meeting held at the Village Hall  
on Tuesday 9 July 2024**

Councillors present: Beverley Hawker (Chair); Ian Moyse (Vice-Chair), Anna Rostand, Mike Urwin.  
In attendance: County Cllr Mans, Liz Welch (Parish Clerk), 5 members of public.

**1.0 To accept apologies for absence**

Cllr Dan Poole. Councillors Teresa Morrissey, Mike Husband.

**2.0 Declaration of interest in items on the agenda**

MU declared a pecuniary interest in item 10.2.

**3.0 To confirm minutes of the previous Parish Council meeting**

Cllrs approved the minutes of the meeting held on 11 June 2024.

3.1 Matters arising

MU reported that he had contacted HCC Countryside Access Group and that East Boldre is not included in the list of routes cut in previous years under the PCL scheme. The cutbacks being implemented will therefore have no effect on East Boldre and no further action is required.

Speedwatch: BH reported that residents have expressed concern about a motorcyclist speeding along Main Rd early most mornings, BH sought Cllrs agreement to invite members of public to report incidents of speeding to the parish council, or directly to local police. Cllrs supported the proposal.

**ACTION:**

LW to publicise speedwatch proposal.

**4.0 To receive Clerk's report**

LW attended the SLCC regional summer meeting in Alresford on 12 June. A presentation from the SLCC president was followed by networking, with an update from an internal auditor. AGAR documents were made available to external auditors BDO LLP on 13 June.

Allotments: As reported in June, work has started to clear three large vacant plots. LW and BH to meet with the EBAA committee on 11 July to prioritise work within the budget available, noting that income is unlikely to be as expected due to the poor condition of vacated plots.

**5.0 To receive a report by the County Councillor for East Boldre**

Normality is returning at county level following the general election on 4 July. HCC is about to go through the latest round of cuts. Cllr Mans does not anticipate central government relief currently.

5.1 To receive questions on the report by the County Councillor

Cllrs discussed the new government announcement about green belt building development. While unlikely to affect crown land, Cllr Mans suggested that new targets could intensify development in built up areas. IM and AR expressed concern about the impact on infrastructure.

**6.0 To receive a report by the District Councillor for East Boldre**

Not present.

6.1 To receive questions on the report by the District Councillor

None.

Chairman's signature:

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## 7.0 Public session

Three members of public opted to speak under item 10.

## 8.0 To receive an update from the East Boldre Allotment Association committee

EBAA Chair, Steph Bennett (SB), offered an update on allotments. Reporting that the committee is working flat out on site and off site with the parish council to attract new tenants. SB advised cllrs that recently vacated plots had been left in very poor states and that machinery is needed for the next phase of clearance. The committee invited holders to share their views on priorities. Fencing, rabbits and rats were among the top. SB also suggested that occupancy may be returning to pre-pandemic, lower levels. BH advised that the meeting planned for 11 July would pick up on these points, agreeing that a discussion on priorities and budget is needed. BH to report back at next parish council meet. IM reminded cllrs that there are plans underway to create more manageable plot sizes. BH thanked EBAA volunteers who worked hard on the allotments over the past few weeks. A member of public asked about advertising, it was agreed that more should be done to promote vacant plots, perhaps with a tally of how many are available.

### ACTION:

1. BH and LW to meet EBAA Committee on 11/7/24
2. LW to re-advertise plot vacancies.

## 9.0 Finance

9.1 To review monthly accounts and to note bank reconciliation (Circulated).  
Cllrs noted and approved the payment schedule and monthly report (appendices 1 and 2).

9.2 To note existing bank direct debits.  
Cllrs reviewed the existing direct debits as of 1 July 2024, noting that no standing orders are in place. No concerns raised.

9.3 To declare any conflict of interests of councillors with auditors BDO LLP.  
Cllrs were asked, and none declared a conflict of interest with external auditors BDO LLP.  
BH signed a statement accordingly.

LW advised that the period for the exercise of public rights is in place until 25 July. External auditors BDO LLP confirmed receipt of papers for the period 2023-24 on 13 June and advised that, providing no correspondence is received from local electors during the period for the exercise of public rights, the parish council will next hear from them towards the end of March 2025.

### RESOLVED:

1. The monthly report and bank reconciliation for June were agreed.
2. Cllrs approved direct debits in place as of 1 July 2024, noting that there are nil standing orders.

### ACTION:

1. LW to submit conflict of interest form to BDO LLP.

10. To review planning applications.

10.1 24/00576FULL. Barton Villa, Main Road, East Boldre, Brockenhurst, SO42 7WD

The applicant explained that the application was for relocating a window which they believe will improve the appearance of the property, adding that the width will not change. There is a possibility of adding a door at the porch front, not yet decided. IM asked if opening the window would cross the boundary; the member of public confirmed that it will open exclusively onto the applicant's property. With regard to the picket fence, IM questioned if a right of public access exists after being a public right of way for many years. BH suggested a vote; cllrs agreed this was not a concern to raise with the NPA.

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24/00576FULL	Barton Villa, MAIN ROAD, EAST BOLDRE, BROCKENHURST SO42 7WD	0.9m picket boundary fence and gate; 2no. new windows; porch door	We recommend PERMISSION but would accept the decision reached by the National Park Authority's Officers under their delegated Powers.
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10.2 23/00134FULL. (Amended Plans), Tregonals Bungalow, Lymington Road, East End, Lymington, SO41 5SS

MU moved across to the public area to speak, before leaving the room. BH offered the floor to two members of public. One person expressed concern that the amended plans make no substantial changes to the original application and that neighbouring properties all remain opposed. The site plan shows that a large proportion of the site is now hard ground and that the additional building adds to overdevelopment concerns. The member of public asked cllrs to uphold their previous objection. A second member of public questioned the purpose of the plans and raised concern about overdevelopment and the large size of the proposed shed. Noting this, cllrs questioned why it needed to be so large, with a height of 3.8m. Having looked at the amended plans, cllrs agreed unanimously that their position since April 2023 remains unchanged.

23/00134FULL	TREGONALS BUNGALOW, LYMINGTON ROAD, EAST END, LYMINGTON, SO41 5SS	Garden Shed with log store (AMENDED PLANS)	Having considered the latest amended plans at their parish council meeting on 9 July 2024, parish councillors' position remains unchanged since the application was first considered on 11 April 2023.
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**ACTION:**

LW to inform NPA of planning recommendations.

11. Governance

11.1 To review standing orders (Circulated).

LW advised that no changes had been suggested by NALC since the standing orders were reviewed in June 2023.

11.2 To review financial regulations (Circulated).

NALC undertook a large-scale review of their model financial regulations earlier this year, local councils were strongly advised to reflect these accordingly. LW drafted financial regulations based on the latest NALC model, together with an explanatory note. Cllrs reviewed the following proposed amendments to the NALC model: Articles 4.6 and 4.7 (Budget and precept), 6.2 (Banking and payments) and 7 (Electronic payments). In accordance with article 18.2 (Suspension and revision of financial regulations), cllrs were asked to pass a resolution to accept amendments. While the budgetary forecast is usually over 3 years, at times the outlook may be greater or lesser, and cllrs should have flexibility to reflect this in parish planning. LW explained that the revisions under banking and electronic payments reflect practices already in place and scrutinised by the internal auditor previously. BH and IM as signatories confirmed that this was the case. Noting the minimal risk implications, cllrs agreed unanimously that the financial regulations should be amended accordingly. BH invited cllrs to approve the proposed changes. Approved unanimously. Cllrs also agreed that signatories BH and IM should have bank internet access in the event of an emergency.

**RESOLVED:**

1. Cllrs approved the standing orders.

**Chairman's signature:**

**Date: 10/09/2024**

2. Cllrs adopted the revised financial regulations with immediate effect.

**ACTION**

1. LW to update standing orders and financial regulations on the website.
2. LW with BH and IM to set up additional internet banking.

**12. To receive reports from external meetings**

AR attended the School Fields Trust AGM. There were discussions on maintenance and essential repairs, noting that roof work is needed. AR raised an idea to introduce Wi-Fi to the hall, which could enable remote management of heating. LW had previously forwarded information about grant funding available. BH reported that she had visited the allotments several times over the past month.

**13. Agenda items for next meeting**

None.

**14. Date of next meeting**

The next parish council meeting will take place at 7pm on Tuesday 10 September 2024 at East Boldre Village Hall.

The Chair closed the meeting at 8.20 pm.

Chairman's signature:

Date: 10/09/2024

## Appendix 1 Monthly report

### Monthly report June 2024

	2024-25	24/25	
	Actual	Budget	YTD
	£	£	£
<b>Council business</b>			
Income	16,340.00	16745.00	8,334.40
Expenditure	14,241.00	15875.00	3,587.57
Surplus (deficit)	2,099.00	870.00	4,746.83
<b>Projects</b>			
Income			-
Expenditure	100.00	1000.00	-
Surplus (deficit)	100.00	-1000.00	-
<b>Allotments</b>			
Income	1,829.00	1921.00	1,677.28
Expenditure	1,648.00	2580.00	619.60
Surplus (deficit)	181.00	-659.00	1,057.68
<b>VAT recovered</b>	225.00		543.74
<b>VAT paid</b>	581.00		80.77
<b>net</b>	356.00		462.97
<b>Total surplus (deficit)</b>	1,825.00	-789.00	6,267.48
<b>Reserve brought forward</b>	11,743.00	0.00	13,568.00
<b>Reserve carried forward</b>	13,568.00	-789.00	19,835.48
<b>Cash at bank</b>	13,573.00		19,840.60
<b>Adjustments</b>			
<b>Cash book balance</b>	13,573.00		19,840.60
<b>Reserves</b>	13,568.00		19,835.48
<b>Commitment</b>	5.00		5.14
<b>Total</b>	<b>13,573.00</b>		<b>19,840.62</b>
<b>Council business Income</b>			
precept	16,000.00	16500.00	8,250.00
bank interest	340.00	245.00	84.40
<b>Total</b>	<b>16,340.00</b>	16745.00	<b>8,334.40</b>
<b>Council business expenditure</b>			
salary	9,227.00	9300.00	2,141.39
stationery/post/phone	623.00	630.00	118.41
travel	216.00	400.00	-

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office	312.00	400.00	-
equipment	737.00	200.00	38.95
training	125.00	300.00	-
newsletter	50.00	300.00	-
hall hire	300.00	330.00	-
audit	190.00	200.00	190.00
insurance	481.00	500.00	490.12
defibrillators	396.00	440.00	-
Speedwatch			-
football pitch	225.00	225.00	-
subscriptions	1,247.00	1650.00	608.70
election expenses	75.00		-
maintenance	37.00	1000.00	-
<b>Total</b>	<b>14,241.00</b>	<b>15875.00</b>	<b>3,587.57</b>
<b>Projects income</b>			
grants			
donations			
<b>Total</b>			-
<b>Projects expenditure</b>			
EBOH other			-
grants	100.00	1000.00	-
defibrillators			-
notice boards			
public transport			-
<b>Total</b>	<b>100.00</b>	<b>1000.00</b>	-
<b>Allotments income</b>	1,829.00	1921.00	1,677.28
<b>Allotments expenditure</b>			
Administration		700.00	
rent refund	41.00		-
Rent,insurance	669.00	600.00	574.00
water	194.00	280.00	45.60
hedging	500.00	600.00	-
fencing			-
maintenance	244.00	400.00	-
<b>Total</b>	<b>1,648.00</b>	<b>2580.00</b>	<b>619.60</b>

Chairman's signature:

Date: 10/09/2024

## Appendix 2 Monthly payment schedule

## East Boldre Parish Council payment schedule - June 2024

<i>Date</i>	<i>Payee</i>	<i>Detail</i>	<i>Folio</i>	<i>trans</i>	<i>Amount</i>
<b>Payments</b>					
11-Jun-24	BOURNEMOUTH WATER	Allotment water	17	BP	£45.60
11-Jun-24	HALC	EAST BOLDRE LCPD	18	BP	£216.00
11-Jun-24	NSALG	LA membership	19	BP	£66.00
11-Jun-24	Value Products	First Aid items	20	BP	£46.74
13-Jun-24	ROYAL MAIL FINANCE	PO Box	21	DD	£39.60
20-Jun-24	E Welch	Clerk pay	22	BP	£671.10
21-Jun-24	HSBC	TOTAL CHARGES TO 30MAY	23	CHG	£5.80
21-Jun-24	EE LIMITED	Parish CI phone	24	DD	£6.47
24-Jun-24	GOCARDLESS	Office 365	25	DD	£12.36
<b>Total payments</b>					<b>£1,109.67</b>
<b>Receipts</b>					
06-Jun-24	Name withheld	Allot rent	44	CR	£37.95
12-Jun-24	HSBC	Interest	45	CR	£34.07
<b>Total receipts</b>					<b>£72.02</b>
<b>Money transferred</b>					
20-Jun-24	HSBC	Internet transfer	46	TFR	£1,000.00
<b>Bank reconciliation</b>					
<b>Balance as at date</b>					
HSBC Current					<b>£854.83</b>
HSBC Savings					<b>£18,985.77</b>
Less unrepresented cheques					
<b>Net bank balance as at date</b>					<b>£19,840.60</b>
<b>The net balances reconcile to the cash book for the year to date, as follows</b>					
Opening balances					<b>£13,573.12</b>
Add receipts					£10,555.42
less payments					<b>-£4,287.94</b>
<b>Closing balance as per the balance sheet</b>					<b>£19,840.60</b>

Chairman's signature:

Date: 10/09/2024