

# East Boldre Parish Council

## Notice of Meeting of the Parish Council

The next council meeting will be held on Tuesday 13<sup>th</sup> October 2020

**The meeting will be held via Teams due to Covid 19 restrictions** at 7.00 p.m.

All members of the Council are hereby summoned to attend **an online meeting of East Boldre Parish Council** to be held for the purpose of transacting the following business.

### Public Participation

Members of the public and press are warmly invited to attend the Parish Council meeting as observers and can speak once on any agenda item, during the public session. Speeches shall not exceed three minutes and the session shall not normally exceed 15 minutes.

**If you would like to join this virtual meeting you will need a computer or device that is internet enabled. Please contact the Clerk to receive a login link. You may also email or telephone the clerk with your comments to be raised at the meeting.**

### AGENDA

- 1.0 To accept apologies for absence.
- 2.0 Declaration of Interest in items on the agenda.
- 3.0 To confirm minutes of the meetings held on 8<sup>th</sup> September 2020.
  - 3.1 Matters arising from the minutes.
    - The clerk has contacted e-mango to ensure that the website contrast is altered to meet new standards.
    - The clerk has forwarded photographs of councillors to e-mango - they have added to the website.
    - The clerk has purchased a new printer for the parish council.
    - The clerk is working with SFT, the Village Hall and The Turfcutters to install listening stations for EBOH
    - The clerk organized a site meeting at Hatchet Pond between Nick Wardlaw, Nigel Matthews, Cllr Holmes, Cllr Clark and Penny McCarthy, this took place on 16<sup>th</sup> September and will be covered in agenda item 10.
    - The clerk organized and attended meeting with Jayne Albery and Cllr Gabzdyl on 17<sup>th</sup> September, to try and resolve issues around visibility around Matthews Lane. This will also be covered in external meetings.
    - The clerk has ordered two replacement signs for East Boldre/East End. These will be part funded by NFNPA.
    - Cllr Hawker contacted Cllr Mans to ask if the parish council could apply for a grant from his devolved budget to part fund one of the defibrillators which the council plans to purchase for the adopted BT kiosks in the village. Cllr Mans has very kindly offered a contribution of £800 and Cllr Hawker has now made a grant application.
    - The clerk has now ordered two further defibrillators for the village. It has become apparent that the council should have a spare defibrillator battery as it can take time to order and receive replacement equipment.

East Boldre Parish Council contact -Parish Clerk – Nicola Curzon

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PO BOX 389, Lyminster. SO41 1BG

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- Cllr Clark has reported grant information back to SFT
- The clerk has purchased and delivered security equipment for SFT.

#### 4.0 To receive clerks' report. (Circulated) FOR INFORMATION ONLY

- Further to a recent appraisal, adjustments have been made to the clerk's salary (in line with the NJS pay scales) and a back payment has been made for due to correct a calculation error.
- Working with e-mango, alterations have been made to the website and an accessibility statement is now available on the home page. E-mango are currently working on a new, more accessible template for all of their parish council websites, this will be introduced later this year and with approval, the website will be transferred to the new template.
- The listening stations for EBOH have now been installed in the three venues. Following guidance from NFNPA, the venues have supplied hand sanitizer and wipes. Signs will state that users of the equipment will do so at their own risk.
- The clerk has smartened up the parish council notice board outside the village shop and updated information leaflets which have been laminated for display.
- The clerk would like to thank Cllr Harris for chasing up the payment of his devolved budget grant for EBOH – this will pay for the installation of the panels.
- The clerk would also like to thank Cllr Mans for his generous devolved budget grant which will go towards the cost of purchasing two more defibrillators for the recently adopted BT kiosks (opposite SFTH and at East End)

#### 5.0 To receive a report by County Councillor for East Boldre. FOR INFORMATION ONLY

5.1 To receive questions on the report by the County Councillor.

#### 6.0 To receive a report by District Councillor for East Boldre. FOR INFORMATION ONLY

6.1 To receive questions on the report by the District Councillor.

#### 7.0 Public session.

#### 8.0 Finance.

8.1 To receive payments for October 2020 in accordance with the budget and to note bank reconciliation.

8.2 To review the 2020-21 budget to date (circulated)

8.3 To request permission for the Chairman to sign external audit forms, financial documents to date and minutes from online meetings. Due to Covid 19 restrictions, this will need to be done outside a parish council meeting. All documents have been circulated to all councillors.

The clerk applied for an extension for submitting external audit forms, the signed forms must be submitted by 20<sup>th</sup> October 2020.

8.4 To review the asset register (circulated)

The asset register has been amended to include items recently purchased: security equipment for SFTH, Epson printer to replace the broken brother printer, EBOH listening stations now installed in the Village Hall, SFT hall and Turfcutters Arms. Interpretation panel for the BT kiosk at Hatchet Pond.

8.5 To consider a grant application for SFT Hall (circulated)

£1134.00 to top up playground bark to regulatory level for playground inspection.

#### 9.0 Planning - To consider planning application: 20/00617 - 31 SWEYNS LEASE

#### 10.0 To receive an update on Hatchet Pond.

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### Notice of Meeting of the Parish Council

Cllr Holmes and Cllr Clark attended a meeting with NFNPA and FE at Hatchet Pond

- 11.0 To consider quotes to replace the bus shelter/notice board at East End
- 12.0 To receive an update on the allotment association
- 13.0 To discuss allotment 2
- 14.0 To receive reports from external meetings.

Cllr Gabzdyl and the clerk met Jayne Allbery to discuss the parking bays opposite the village shop (to try and improve visibility for Matthews Lane)

Cllr Hawker attended the NFNPA quadrant meeting

- 15.0 Agenda items for next meeting.
- 16.0 To confirm the next Parish Council meeting as 7.00pm on Tuesday 10<sup>th</sup> November 2020.

**This is likely to be held virtually due to Covid 19 restrictions.**