

EAST BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held in East Boldre Village Hall on Tuesday 8th June 2021 at 7pm

Present:

Chair - Cllr B Hawker
Cllr M Husband
Cllr Gabzdyl
Cllr K Holmes

Vice Chair - Cllr I Moyse
Cllr Clark
Cllr D Drodge

In attendance – Mrs Nicola Curzon, Parish Clerk; Cllr Harris, District Councillor; Steve Avery, NFNPA; two members of the public.

1.0. To accept apologies for absence.

Cllr Mans, County Councillor.

2.0. Declaration of Interest in items on the agenda.

Cllr Moyse and Cllr Clark – planning application 21/00459

3.0. To confirm minutes of the meeting held on 4th May 2021.

The council meeting minutes were agreed and they were signed by the Chairman as a true record of the meeting.

3.1. Matters arising from the minutes

An updated allotment risk assessment, current allotment rules and emergency contact details are now displayed in the allotment community shed.

Steve Avery to this parish council meeting to discuss planning issues.

4.0. Clerks' report (Circulated) FOR INFORMATION ONLY

The internal auditor was able to complete the audit for the parish council a week early, (on Thursday 3rd June) this means that the full external audit return can be approved at this council meeting. The audit report has been circulated to councillors.

The clerk is delighted to report that all allotment rents have now been collected.

The Lengthsman has also visited the site and quoted the following:

- Internal fencing posts £300 plus materials (old posts to be left in place, and new posts sited alongside).
- External fencing posts (to be covered by lengthsman's fund because it is adjacent to road) £200 plus materials.
- Replacing glass in BT kiosk £20 (to be covered by lengthsman's fund).

Resolved: the clerk will confirm with the Lengthsman that he can commence work. **Action NC**

5.0. To receive a report by County Councillor for East Boldre. FOR INFORMATION ONLY

None

5.1. to receive questions on the County Council report.

None

6.0. To receive a report by District Councillor for East Boldre. FOR INFORMATION ONLY

Cllr Harris informed the council of his new portfolio role: Business, High Streets and Tourism

Edward Heron has been appointed as new Chief Executive to NFDC

The NFDC Economic Development Team are encouraging residents to start new businesses. They are offering free business advice.

6.1. To receive questions on the District Councillor report.

Cllr Gabzdyl asked if the East Boldre Community Shop would qualify for free business advice, Cllr Harris confirmed it would.

Cllr Husband mentioned a mobile home, now parked in a garden on Sweyns Lease, which is being used for accommodation. Cllr Harris will follow up with this.

Chairman's signature:

Date: 13/7/2021

7.0. To receive guidance from Steve Avery on the NFNPA updated partnership plan and other planning issues.

All National Parks are required by law to have a planning partnership document in place, it must be updated every five years. The plan was last updated in 2015, Covid 19 has led to delays in the release of the latest plan. A review carried out in 2020 highlighted the following:

- Lack of affordable housing within the National Park
- High costs of living in the New Forest
- 2nd home ownership/holiday homes (currently about 9% of housing in the New Forest)
- A climate emergency has been declared

A draft planning partnership document has been prepared and will be released for public consultation by the end of June.

OBJECTIVES

1. Nature recovery.
2. Net zero with nature (cuts in carbon emissions).
3. A thriving forest – supporting: local business, affordable housing and commoning traditions.
4. Inclusive national voices: taking account of different voices (especially the younger generation)
5. Team New Forest: Public bodies working better together, a co-ordinated effort.

The proposed planning partnership documents are already on NFNPA website. Consultation will continue until September. It is hoped NFNPA will sign up to the new document before the end of the year.

The parish council are encouraged to respond. Cllr Hawker will formulate a working party to look through the document and respond on behalf of the parish council.

Action BH

Cllr Husband raised the following planning issues with Steve Avery:

- When will the white paper on planning be published?
Response: Steve confirmed it will be published before the summer recess.
- If EBPC had a Design statement, what account would Planning Officers take of it?
Response: Steve confirmed it would be given statutory weight in the decision-making process. NFNPA design guide will be released soon. He also suggested that Cllr Husband speaks to Sway and Ashurst and Colbury Parish Councils.
- The village is under a big change with many people buying property and trying to create suburbia type buildings. Any thoughts on how we can deal with this?
Response: NFNPA has to be careful which planning application cases they refuse because 44% decisions are overturned when appealed.
- It is unusual for us to go against the Planning Officer's view and we do not feel listened to if we do. Would it be possible for us to meet the Planning Officer if we go against NPA decision?
Response: Yes, it is possible for councillors to meet a planning officer if the parish council feels strongly about a case.
- How do we ensure we see all tree applications for our Parish?
Response: Tree applications are submitted to NFNPA. A list is sent to the clerk; however, protection orders are usually only applied to trees with prominence or in a public space.
- How does the planning department make sure what is agreed happens? If we have concerns, what process should we follow?
Response: Breaches of planning control can be reported online. NFNPA is always grateful for local advice given by parish councils.
- The advice given to the Parish Council regarding Rose Cottage was that it was not an exception and may cause a precedent. This advice was made by the same officer who later decided it was an exception. What confidence should the PC have in Parish briefing advice?
Response: The council should have been informed when the case officer changed their advice.
- Councillors responsible for planning spend a great deal of time preparing for the committee meeting checking our view against the NPA planning document and we feel the planning committee do not listen to our concerns.

Chairman's signature:

Date: 13/7/2021

Response: Parish councillors do not have a time limit when speaking at a planning committee meeting. NFNPA are always grateful for local knowledge, site history and strength of feeling. The planning committee has a code of conduct and care should be taken that everyone follows this. New committee members receive training. George Bisson represents parish councils as a committee member for the NFNPA planning committee. Any concerns can also be raised with him.

- Is it true that if a building is occupied for 4 years, they can get planning permission for change of use?

Response: This is true of outbuildings; for residential properties the building or extension must be in place for 10 years with no objection.

8.0. Finance.

8.1 To agree payments in accordance with the budget and to note bank reconciliation. (Circulated)

Resolved: Payments were received as shown on table below.

East Boldre Parish Council payment schedule					
Date	Payee	Detail	Folio	trans	Amount
Payments					
06/05/2021	microsoft	office 365	10	bacs	£5.99
30/04/2021	plusnet	parish council phone	11	d/d	£7.46
13/05/2021	Came and Co	Council insurance	12	bacs	£450.27
13/05/2021	HALC	LCPD Membership	13	bacs	£192.00
26/5/5/21	Royal Mail	po box	14	d/d	£36.60
26/05/2021	Bournemouth water	allotment water Nov-May	15	bacs	£42.76
31/05/2021	plusnet	parish council phone	16	d/d	£7.46
04/06/2021	microsoft	office 365	17	d/d	£5.99
06/06/2021	N Curzon	Clerk salary	18	bacs	£634.88
06/06/2021	N Curzon	Clerk expenses	19	bacs	£44.23
Total payments					£1,427.64
Receipts					
28/04/2021	allotment holder	Annual rent	33	bacs	£45.00
29/04/2021	allotment holder	Annual rent	34	bacs	£20.00
29/04/2021	allotment holder	Annual rent	35	bacs	£30.00
30/04/2021	allotment holder	Annual rent	36	bacs	£8.00
30/04/2021	allotment holder	Annual rent	37	bacs	£45.00
01/05/2021	allotment holder	Annual rent	38	bacs	£45.00
11/05/2021	allotment holder	Annual rent	39	cheque	£20.00
12/05/2021	HSBC	bank interest	40	n/a	£0.16
Total receipts					£213.16
Bank reconciliation					
Balance as at date					
HSBC Currrent					£2,836.54
HSBC Savings					£19,452.52
Less unrepresented cheques					-£692.56
folio no: 16,17,18,19					
Net bank balance as at date					£21,596.50
The net balances reconcile to the cash book for the year to date, as follows					
Opening balances					£15,695.92
Add receipts					£9,423.28
less payments					-£3,522.70
Closing balance as per the balance sheet					£21,596.50

Chairman's signature:

Date: 13/7/2021

9.2. To approve the annual accounts (Circulated).

Resolved: The annual accounts were approved and signed by the chairman.

9.3. To approve the external audit return.

Resolved: Councillors responded 'Yes' in all boxes of the Governance Statement, Section 1 of the Annual return for 2020/21. This was signed by the chairman and the clerk. The council adopted the Accounting Statement in Section 2 of the Annual Return for 2020/21. This was signed by the chairman and the clerk. Forms will be submitted to PKF Littlejohn, the external auditors. The NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN will be displayed on the website and on the parish council notice board from 14th June – 23rd July 2021.

9.0. Public session

A member of the public expressed concerns for pupils from South Baddesley school, who have no shelter whilst waiting for the school bus outside the village hall, especially during winter when the prevailing wind and rain leaves them very exposed.

Resolved: Although the PTA are happy to raise funds for a shelter, planning permission is unlikely to be granted for this. A request was made to use the small meeting room for shelter, Cllr Husband will take this request back to the village hall committee. **Action MH**

10.0. Planning

21/00448	Single storey rear extension; demolition of existing single storey rear extension	POND COTTAGE, MAIN ROAD, SO42 7WD	We recommend PERMISSION, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.	8/6/21
21/00459	First floor extension; roof alterations; cladding	HILLSIDE, NORLEY WOOD ROAD, SO41 5SW	We recommend PERMISSION, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.	8/6/21
21/00511	Single storey first floor extension; alterations to doors and windows; render; cladding; alteration to chimney; solar panels; demolition of porch	9 GAZA AVENUE, SO42 7WH	We recommend PERMISSION, but would accept the decision reached by the National Park Authority's Officers under their delegated powers. This is subject to the proposed building work being within the permitted 30%.	8/6/21

11.0. To consider football pitch post maintenance

The posts are in need of TLC and the Lengthsman has quoted for work to secure posts with concrete and sand down rust, undercoat and repaint them. £300 plus materials

Resolved: The clerk will ask the Lengthsman to carry out the work. **Action NC**

12.0. To consider maintenance of the village bus shelters

The bus shelter opposite the village shop has some rot forming, posts will need to be replaced. The bus shelter at East End seems to be in solid condition and whilst the parish council had originally intended to replace this, it may not be necessary. A notice board can be installed in the shelter without the need for planning permission.

Resolved: The Lengthsman will quote for repairs to the bus shelter opposite the village hall. The clerk will order a notice board for East End. **Action NC**

Chairman's signature:

Date: 13/7/2021

13.0. To receive reports from external meetings.

- Cllr Hawker met Nick Hubbard, Chairman of Beaulieu Parish Council, they hope to work together on various issues including rural bus services and Hatchet Pond concerns.
- Cllr Hawker also attended an emergency planning meeting. The committee are working on a welcome pack for residents new to the Parish. This will be circulated to councillors for comment. Mike Upton will be testing the emergency plan telephone tree in the near future.

14.0. Agenda items for next meeting.

Actions from internal Audit report, formalise the use of an accruals basis of accounting, Broadband update, Hatchet Pond update.

15.0. To confirm that the next meeting of East Boldre Parish Council will be held on Tuesday 13th July 2021 at 7.00pm in East Boldre Village Hall.

The meeting closed at 8.45pm.