

**East Boldre Parish Council
Minutes of the meeting held at the village hall
on Tuesday 10 January 2023**

Councillors present: Bev Hawker (Chair), Ian Moyse (Vice-chair), Mike Husband, Teresa Morrissey, Mike Urwin

Also present: County Cllr Keith Mans, Liz Welch (Parish Clerk)

In attendance: 3 members of the public

1.0 To accept apologies for absence

Received from Cllr Anna Rostand and Cllr Michael Harris

2.0 Declaration of interest in agenda items

Cllr Husband expressed a non pecuniary interest in item 9.

3.0 To confirm minutes of the previous parish council meeting

Cllrs approved the minutes of the meeting held on 13 December 2022. Matters arising have been actioned or are in hand.

4.0 To receive the Clerk's report

- Annual Parish Meeting – now is the time to consider speakers/arrangements. This could coincide with the annual meeting of the Council, due on 9 May.
- Councillor vacancy – suggestions invited.
- Poultry and beekeeping on allotments – the Clerk recommended that Cllrs consider a pause on granting new poultry and beekeeping permits until such time as existing agreements have been reviewed. Cllr Urwin questioned beekeeping; the Clerk replied that there are no hives at present, and more work should be undertaken to consider location, safety and insurance. Cllr Hawker added that existing beekeeping rules are insufficient. Councillors agreed.
- Civility and respect pledge – The Clerk circulated a summary of the voluntary pledge, introduced in 2022 by NALC and the SLCC.
- Bins – the Clerk followed up her previous enquiry on the overflowing bin opposite the PO. NFDC advised that the bin will be emptied on Tuesdays, Thursdays and Saturdays.
- Public Spaces Protection Order – a consultation is underway. Cllrs agreed that the Clerk should respond to say that bonfires on allotments are a necessity and should be exempt.
- Forestry England contacted the Clerk to advise that works on the Hatchet Pond car park would commence on 23 January (circulated).
- Public Transport Forum – the Clerk invited colleagues to consider joining Cllr Husband as the EBPC representative.
- New Councillor – Cllr Urwin's acceptance of office has been received and forwarded to NFDC.

RESOLVED:

1. Cllrs agreed to pause granting new poultry or beekeeping permits.
2. Cllrs to consider the civility and respect pledge as an agenda item at the next meeting.

ACTION:

Clerk to respond to PSPO consultation.

Chairman's signature:

Date: 14/2/2023

5.0 Report from Hampshire County Councillor

Cllr Mans had returned from meetings to discuss the many potholes that had appeared following weather extremes. Temporary repairs are now underway with plans for longer term repairs in the future. Repeat temporary repairs will be necessary in some cases.

County Cllrs are focussing on reconciling the budget over the coming month. Social care remains a key concern, extending beyond the Government's commitment to fund more beds to include physio, ongoing care support and more.

Any requests for grant funding should be made to Cllr Mans before the end of January.

5.1 To receive questions on the report by County Councillor:

Cllr Hawker mentioned large potholes in South Baddesley that had reappeared after temporary repairs; Cllr Mans encouraged Cllrs to report all potholes to HCC.

Cllrs Mans and Moyses noted that the shortage of care workers is very worrying. Cllr Morrissey expressed concern that family carers don't receive the support they need, with many providing 24/7 care. Cllr Mans agreed to relay these concerns to HCC.

Cllr Morrissey asked about Education Trust funding for a young person's one-off apprentice travel costs. Cllr Mans felt this could well qualify for funding and advised Cllr Morrissey to apply on behalf of the young person and copy him in.

6.0 Report from New Forest District Councillor

Apologies received.

7.0 Public session

Commenting on the Clerk's report, a member of public noted that the bin damaged by the village hall roof by the hurricane previously has still not been replaced.

A member of public presented the revised planning application for the village hall (item 9), which would improve internal layout, lighting and insulation, while respecting the historic nature of the building. In response to a community survey: 94% of responses support these plans, 86% are more likely to use the hall after refurbishment; and 51 offers of help were received. Cllr Moyses received assurances about improved roof insulation, noting that the main building plans are sympathetic to its historic past. Cllr Husband praised the hard work and achievements of the small team driving this initiative.

ACTION:

Clerk to contact NFDC about replacement bin outside village hall.

RESOLVED:

Cllrs unanimously approved the village hall planning application – item 9 below.

8.0 Finance

8.1 To review monthly accounts and to note bank reconciliation (circulated)

Cllrs reviewed monthly accounts and noted bank reconciliation for November and December. The Clerk advised that she would include 2023/24 budget figures to the monthly report, as shown in November's minutes (appendices 1 and 2).

8.2 To review Financial Regulations

Chairman's signature:

Date: 14/2/2023

Cllr Hawker recommended amendments where not applicable to EBPC. Councillors received the 2023/24 financial timetable (circulated).

RESOLVED:

1. Revised Financial Regulations approved by Cllrs.
2. Next review date for Financial Regulations to be agreed later.

ACTION:

1. Clerk to input changes and upload revised Financial Regulations on EBPC website.
2. Cllr Hawker and Clerk to check that the Council has all appropriate policies and to recommend a programme of review dates to Cllrs.

9.0 Planning applications

22/0089 9FULL	Proposal Roof alterations; cladding; re-positioning of door Site VILLAGE HALL, MAIN ROAD, EAST BOLDRE	We recommend permission, for the reasons listed below: <ol style="list-style-type: none"> 1. The proposed plans will benefit the whole community 2. They include improved insulation 3. The building will be more attractive 4. Better use of space.
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ACTION:

Clerk to inform NPA.

10.0 Broadband update

Cllr Husband advised that Heath Lane to Bagshot Moor now have fibre installed, as has the far end of East End. The middle area is due for completion by 13/4/2023. There are unresolved questions concerning Masseys Lane and c.10 properties below Heath Lane; Cllr Husband will contact the HCC lead contact to discuss further. Cllr Hawker noted that residents are very grateful for the achievements to date. In response to Cllr Urwin, Cllr Husband advised that some issues arose from a lack of connections at the exchange. Cllr Husband advised that residents should contact their service providers to activate their broadband.

11.0 To receive reports from external meetings

Cllr Husband and Beaulieu Parish Council's Chair requested a meeting with Steve Avery to discuss planned works to relocate the Hatchet Pond car park; response pending. Cllr Husband reiterated concerns that BPC were not consulted during the planning stages. Cllr Urwin reminded Cllrs that the existing car park is damaging an important habitat site. Cllr Moyse understood the concerns of residents nearby that the proposed car park site would be more visible and noisy. Cllr Hawker clarified that, while not objecting to the planned works, a meeting with Steve Avery is important to secure assurances that the existing car park site will be managed to facilitate full natural regeneration, and to request that the NPA addresses noise and visibility concerns raised. Cllr Urwin met online with Teresa Plowright of the Greening Campaign. He has some reservations and will attend a meeting on 18th January to find out more.

ACTION:

1. Cllr Husband to pursue meet with Steve Avery.

Chairman's signature:

Date: 14/2/2023

2. Cllr Urwin to report back on meeting.

12.0 Additional item

Cllr Hawker stated that sensitive discussions regarding early stage of disputes are to be discussed. Therefore, she put forward a resolution to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960. The motion was seconded by Cllr Moyse.

13.0 Agenda items for next meeting

Civility and respect pledge; greening initiatives; broadband.

14.0 Date of next meeting

The next parish council meeting will take place at 7pm on Tuesday 14 February at East Boldre village hall.

The Chair closed the meeting at 8.50pm.

Appendix 1

East Boldre Parish Council payment schedule - Nov & Dec 2022					
Date	Payee	Detail	Folio	trans	Amount
Payments					
21/11/2022	HSBC	Bank charges to 30 Oct	76	dd	£5.00
22/11/2022	Gocardless	Rejuvenate IT services	77	dd	£11.28
22/11/2022	Royal Mail	PO Box	78	dd	£38.10
28/11/2022	E Welch	Salary	79	bacs	£645.99
28/11/2022	Kimcell	Emails	80	bacs	£60.00
01/12/2022	Plusnet	Parish Cl phone	81	dd	£8.52
09/12/2022	S Rickman	Green Canopy fencing	82	bacs	£154.36
16/12/2022	Soundcloud	EBOH annual subs	83	dd	£90.00
21/12/2022	HSBC	Bank charges to 29 Nov	84	dd	£5.00
22/12/2022	Gocardless	Rejuvenate IT services	85	dd	£11.28
22/12/2022	Royal Mail	PO Box	86	dd	£38.10
22/10/2022	Allotment Assoc	Summer track maintenance	87	bacs	£100.00
22/12/2022	Bournemouth Water	Allotment water	88	bacs	£221.33
22/12/2022	E Welch	Salary	89	bacs	£645.99
22/12/2022	Marsh Commercial	Allot Assoc insurance	90	bacs	£102.32
30/12/2022	Plusnet	Parish Cl phone	91	dd	£8.52
Total payments					£2,145.79
Receipts					
06/11/2022	Bennett	Allotment rent	63	bacs	£10.00
12/11/2022	HSBC	bank interest	64	bacs	£8.41
28/11/2022	HMRC VTR	VAT refund	65	bacs	£911.36
12/12/2022	HSBC	bank interest	66	bacs	£10.13
Total receipts					£939.90
Money transferred			67		£1,000.00
Bank reconciliation					
Balance as at date					
HSBC Current					£756.83
HSBC Savings					£19,767.13
Less unrepresented cheques					
Net bank balance as at date					£20,523.96
The net balances reconcile to the cash book for the year to date, as follows					
Opening balances					£18,455.79
Add receipts					£19,120.02
less payments					-£17,051.85
Closing balance as per the balance sheet					£20,523.96

Chairman's signature:

Date: 14/2/2023

Appendix 2

Monthly report

	2021/22 Actual £	22/23			23/24
		Budget	YTD	Forecast	Budget
		£	£	£	£
Council business					
Income	16,001.66	16,002.00	16,031.41	16,012.00	16012.00
Expenditure	13,581.84	15,955.00	9,549.62	14,967.00	-16325.00
Expenditure as % of precept		99.72	59.69	1,045.00	
Surplus (deficit)	2,419.82	47.00	6,481.79		-313.00
Projects					
Income	4,797.58	-	-		
Expenditure	3,262.00	2,300.00	3,354.49	3,900.00	-1000.00
Surplus (deficit)	1,535.58	2,300.00	- 3,354.49	- 3,900.00	-1000.00
Allotments					
Income	1,423.00	1,585.00	1,530.00	1,520.00	1748.00
Expenditure	1,563.11	1,560.00	1,052.92	2,893.00	-1695.00
Surplus (deficit)	- 140.11	25.00	477.08	- 1,373.00	53.00
VAT recovered	228.70		1,308.61		
VAT paid	725.36		911.82		
net	- 496.66	-	396.79		0.00
Total surplus (deficit)	3,318.63	2,228.00	4,001.17	4,228.00	-1260.00
Reserve brought forward	10,695.52	14,014.15	14,014.15	14,014.00	9786.00
Reserve carried forward	14,014.15	11,786.15	18,015.32	9,786.00	8526.00
Cash at bank	18,455.55		20,523.72		
Adjustments					
Cash book balance	18,455.55		20,523.72		

Chairman's signature:

Date: 14/2/2023

Reserves	14,014.15		18,015.32	9,786.00	8526.00
Commitment	4,442.00		2,509.00	2,509.00	2509.00
Total	18,456.15		20,524.32	12,950.00	11035.00
Council business Income					
precept	16000.00	16,000.00	16,000.00	16,000.00	16000.00
bank interest	1.66	2.00	31.41	12.00	12.00
Total	16,001.66	16,002.00	16,031.41	16,012.00	16012.00
Council business expenditure					
salary	8,397.87	9,000.00	5,751.77	8,680.00	9000.00
stationery/post/phone	742.26	550.00	466.98	550.00	600.00
travel	157.15	400.00	135.00	300.00	400.00
office	433.29	400.00	199.98	400.00	400.00
equipment	73.61	600.00	-	200.00	600.00
training	491.00	500.00	96.42	200.00	300.00
newsletter	149.95	450.00	556.00	556.00	450.00
hall hire	250.00	250.00	-	250.00	250.00
audit	440.00	440.00	190.00	200.00	200.00
insurance	450.27	440.00	481.65	482.00	500.00
defibrillators	396.00	400.00	396.00	396.00	400.00
Speedwatch		-	28.00	28.00	
football pitch	225.00	225.00	225.00	225.00	225.00
subscriptions	1,136.24	1,300.00	1,022.82	1,500.00	1500.00
election expenses					500.00
maintenance	239.20	1,000.00	-	1,000.00	1000.00
Total	13,581.84	15,955.00	9,549.62	14,967.00	16325.00
Projects income					
grants	4,247.58		-		
donations	550.00		-		
Total	4,797.58		-		

Chairman's signature:

Date: 14/2/2023

Projects expenditure					
EBOH salary		-	-		
EBOH other	90.00	-	90.00		
grants	2,602.00	-	3,264.49	3,900.00	1000.00
defibrillators		250.00	-		
seats		50.00			
bus shelters etc		1,000.00			
notice boards	570.00	1,000.00	-		
public transport		-	-		
Total	3,262.00	2,300.00	3,354.49	3,900.00	1000.00
Allotments income	1,423.00	1,580.00	1,530.00	1,520.00	1748.00
Allotments expenditure					
rent refund	12.50	-			
Rent,insurance	428.64	550.00	670.32	568.00	570.00
water	221.97	250.00	282.60	125.00	125.00
hedging	500.00	360.00	-	800.00	600.00
fencing	400.00	200.00	-	200.00	200.00
maintenance		200.00	100.00	1,200.00	200.00
Total	1,563.11	1,560.00	1,052.92	2,893.00	1695.00

Chairman's signature:

Date: 14/2/2023