

EAST BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 12th November 2019 at 7pm in the East Boldre Village Hall.

Present:

Cllr K Holmes Chairman

Cllr B Hawker Vice Chair

Cllr D Drodge

Cllr M Husband

Cllr L Clark

Cllr I Moyse

In attendance – Cllr Mans, County Councillor, Cllr Harris, District Councillor, Mrs Nicola Curzon, Parish Clerk; three members of the public.

1.0. To accept apologies for absence.

Cllr Gabzdyl

2.0. Declaration of Interest in items on the agenda.

Cllr Husband declared an interest in item 9.0.

3.0. To confirm minutes of the meeting held on 12th October 2019.

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

4.0. To receive the clerk's report. For information only.

- HCC has asked the parish council to raise awareness of the EU Settlement Scheme. The EU Settlement Scheme is a free Scheme which enables EEA and Swiss citizens resident in the UK, and their family members, to obtain the status they will require in order to live and work in the UK after 30 June 2021 (or after 31 December 2020 if there is a no deal exit). There is a national helpline number for those who require assistance in filling in the applications, provided by the **EU Settlement Resolution Centre**. Further information about this is available on the parish council website.
- HARAH would like to hold a consultation with East Boldre residents about the proposed site for affordable housing in the village. They have booked School Fields Trust Hall on Monday 9th December from 3pm-9pm, however NFDC has now advised that this event should not take place during Purdah, and the clerk has asked them to reschedule the consultation in the new year.
- The EBOH project is now really coming together. Soundbites are now uploaded to [Sound Cloud](#) and are also available on New Forest Knowledge.
- The clerk applied for a grant from the Beaufort Trust for the project and is delighted to say that they have given the Parish Council £3000 towards the project which will be spent on a listening station to play the oral history recordings, which will be sited in the village hall.
- The clerk has also been in touch with Jamie Burton from NFDC and had a meeting on 11/11/19 to discuss how the district council could be involved in the project.

Cllr Hawker congratulated the clerk on all her hard work obtaining grant funding for the EBOH project.

5.0. To receive a report by County Councillor for East Boldre. FOR INFORMATION ONLY

Cllr Mans told the council that HCC has now approved their budget for the next 2 years:

- The County Council will be looking into more effective and long-term ways to fund social care.
- HCC is investing in electric vehicles and within a few years their entire fleet will be electric. More charging points will be made available across the county.

Cllr Mans is a trustee on the East Boldre Education Trust. Their grant allocation meeting last month had to be postponed because no grant applications have been received. East Boldre Education Trust was set up when the village lost its primary school. Grant funds are available annually to children in the village who need financial support; for example, to purchase a musical instrument. Funding is also available to schools or educational groups working with children from East Boldre.

For further information please contact Jan Saunders on 01590 612085

Chairman's signature:

Date: 14/1/2020

5.1. To receive questions on the report by the County Councillor.

Cllr Hawker commented that if anyone in the village requires help making an East Boldre Education Trust grant application, parish councillors may be able to assist.

6.0. To receive a report by District Councillor for East Boldre. FOR INFORMATION ONLY.

- NFDC Local Plan has been broadly agreed by government inspectors, with a minor revision - to build 10400 houses (reduced from 10500) outside the National Park boundaries.
- Cllr Harris, Cllr Holmes and Tim Davis from NFDC have now received a range of possible dates from the Beaulieu Estate, for a meeting to discuss the proposal to build affordable housing at Strawberry Fields.
- Climate Change is a major issue at NFDC, the district council is looking into ways of reducing carbon emissions. Recycling policies are also under review.

6.1. To receive questions on the report by the District Councillor.

None

7.0. Public session.

A member of the public asked to speak about the planning application discussed in item 9 on the agenda.

8.0. Finance.

8.1 To receive payments in accordance with the budget and to note bank reconciliation (Circulated)

Resolved: Payments were received as shown on table below.

<i>Payee</i>	<i>Bacs date</i>	<i>Item</i>	<i>Payment</i>
Payments			
School Fields Trust	16/10/2019	Grant	£480.00
Viking Direct	16/11/2019	stationery	£106.96
Datacenta	04/11/2019	hosting email	£150.00
N Curzon	06/11/2019	Clerk salary	£1,337.02
N Curzon	06/11/2019	Clerk expenses	£87.76
East Boldre Village Hall Trust	06/11/2019	Hall rental	£300.00
HMRC	12/11/2019	Tax and NI contribution	£195.64
Total paid			£2,657.38
Amount transferred to current account			£2,000.00
Receipts as at date		<i>Detail</i>	<i>Amount</i>
Bank interest			£3.55
Beaufort trust Grant			£3,000.00
Bank reconciliation			
Balance as at date			
HSBC Current	06/11/2019		£986.75
HSBC Savings	06/11/2019		£25,846.83
Total			£26,833.58
Net bank balance as at date			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances			£23,091.95
Add receipts			£21,613.44
uncleared cheque			£195.64
uncleared payment cheque			-£3,000.00
Less payments			-15,067.45
Total			£26,833.58

Chairman's signature:

Date: 14/1/2020

8.2.To consider a 2nd review the budget for 2019-20. and to agree the budget for 2020-21 (circulated)

East Boldre Parish Council - expenditure compared with budget to date							
	Budget	Actual	Budget	Actual	Budget	To date	Forecast
	2017/18	2017/18	2018/19	2018/19	2019/20	2019/20	2019-20
Income							
Precept	14,271.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Bank Interest	10.00	9.33	10.00	30.96	15.00	26.00	30.00
Allotments rental	1,550.00	1,584.25	1,500.00	1,422.00	2,000.00	1,519.50	1,519.50
Allotments water	300.00	299.75	250.00	300.25	1,000.00	603.25	603.25
Training	0.00	0.00	50.00	450.00	300.00	0.00	0.00
DLPC Computer	133.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants (incl EBOH grants)	729.00	763.20		500.00	2,800.00	3,800.00	5,800.00
Misc	0.00	95.49	0.00	0.00	0.00	100.00	100.00
VAT recovered	400.00	233.56	2,000.00	2,615.09	1,000.00	564.69	1,000.00
Total Income	17,393.00	17,985.58	18,810.00	20,318.30	22,115.00	21,613.44	24,052.75
Expenditure							
<i>Administrative Expenditure</i>							
Salaries inc PAYE & NI	7,166.00	8,919.30	7,200.00	6,832.87	7,436.00	5,486.76	7,500.00
Stationery & postage	400.00	385.80	400.00	565.66	400.00	429.17	600.00
Travel Allowance	300.00	445.75	500.00	288.90	500.00	243.00	500.00
Office Allowance	267.00	266.58	270.00	266.78	270.00	177.76	270.00
Equipment	500.00	866.52	1,000.00	915.34	2,000.00	116.89	1,500.00
Training	300.00	690.60	700.00	1,017.10	2,000.00	140.00	300.00
VAT Paid	400.00	454.23	400.00	1,081.51	1,000.00	611.52	1,000.00
Total Admin cost	9,333.00	12,028.78	10,470.00	10,968.16	13,606.00	7,205.10	11,670.00
<i>Operating Expenditure</i>							
Newsletter	600.00	0.00	600.00	470.00	500.00	225.00	500.00
Hall Hire	300.00	340.00	300.00	296.57	300.00	0.00	350.00
Audit & Legal Fee	500.00	478.43	500.00	190.00	250.00	190.00	250.00
Insurance	380.00	400.00	420.00	416.00	500.00	443.33	443.33
Subscriptions	620.00	798.79	800.00	1,569.00	2,000.00	1,449.00	2,000.00
Advertising	100.00	61.80	50.00	0.00	100.00	0.00	0.00
S137 Grants	550.00	400.00	600.00	400.00	800.00	1,530.00	1,800.00
Grants	700.00	266.66	700.00	324.34	5,000.00	0.00	0.00
Chairman's expenses	60.00	0.00	60.00	0.00	60.00	0.00	0.00
Parish maintenance	100.00	0.00	100.00	842.52	2,000.00	1,288.00	1,500.00
Defibrillator	250.00	0.00	300.00	0.00	300.00	0.00	0.00
Public transport subsidy	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00
EBOH	0.00	0.00	0.00	0.00	500.00	1,542.82	10,000.00
Election expenses	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00
Total Op. Cost	4,160.00	2,745.68	4,430.00	4,508.43	15,810.00	6,668.15	16,843.33
<i>Parish maintenance</i>							
Seats	50.00	0.00	50.00	0.00	50.00	0.00	0.00
Bus shelters	100.00	0.00	500.00	0.00	500.00	0.00	500.00
Notice boards	50.00	0.00	100.00	0.00	100.00	0.00	0.00
Speed Limit Reminder	400.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Allotments</i>							
Rent,insurance, NSALG	710.00	709.64	800.00	820.64	800.00	626.00	626.00
Water	300.00	138.23	150.00	1,613.41	650.00	97.70	650.00
Hedging	900.00	0.00	500.00	466.00	1,000.00	0.00	1,000.00
Fencing	1,000.00	0.00	500.00	100.00	500.00	156.00	200.00
Maintenance	500.00	0.00	500.00	931.20	1,000.00	97.70	150.00
Total Maint. Cost	4,010.00	847.87	3,100.00	3,931.25	3,950.00	977.40	3,126.00
Grand Total Expenditure	17,503.00	15,622.33	18,000.00	19,407.84	33,366.00	14,850.65	31,639.33
<i>Summary</i>							
Total Income	17,393.00	17,985.58	18,810.00	20,318.30	22,115.00	21,613.44	24,052.75
Total Expenditure	17,503.00	15,622.33	18,000.00	19,407.84	33,366.00	14,850.65	31,639.33
Surplus (shortfall)	-110.00	2,363.25	810.00	910.46	-11251.00	6,762.79	-7,586.58
<i>General Fund</i>							
Opening balance	19,818.24	19,818.24	22,181.49	22,181.49	23,091.95	23,091.95	23,091.95
Add surplus above	-110.00	2,363.25	810.00	910.46	-11251.00	6,762.79	-7,586.58
Ring fenced	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	8,500.00	8,500.00
Closing balance	16,208.24	18,681.49	19,491.49	19,591.95	8,340.95	21,354.74	7,005.37

Chairman's signature:

Date: 14/1/2020

East Boldre Parish Council - expenditure compared with budget to date						
	Budget	Actual	Budget	Forecast	Budget	To date
	2018/19	2018/19	2019/20	2019-20	2020-21	2020-21
Income						
Precept	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00
Bank Interest	10.00	30.96	15.00	30.00	20.00	0.00
Allotments rental	1,500.00	1,422.00	2,000.00	1,519.50	1,235.00	0.00
Allotments water	250.00	300.25	1,000.00	603.25	0.00	0.00
Training	50.00	450.00	300.00	0.00	0.00	0.00
Grants		500.00	0.00	5,800.00	2,000.00	0.00
Misc	0.00	0.00	0.00	100.00	0.00	0.00
VAT recovered	2,000.00	2,615.09	1,000.00	1,000.00	1,000.00	0.00
Total Income	18,810.00	20,318.30	19,315.00	24,052.75	19,255.00	0.00
Expenditure						
<i>Administrative Expenditure</i>						
Salaries inc PAYE & NI	7,200.00	6,832.87	7,436.00	7,500.00	8,000.00	0.00
Stationery & postage	400.00	565.66	400.00	600.00	800.00	0.00
Travel Allowance	500.00	288.90	500.00	500.00	500.00	0.00
Office Allowance	270.00	266.78	270.00	270.00	270.00	0.00
Equipment	1,000.00	915.34	2,000.00	1,500.00	2,000.00	0.00
Training	700.00	1,017.10	2,000.00	300.00	1,000.00	0.00
VAT Paid	400.00	1,081.51	1,000.00	1,000.00	1,000.00	0.00
Total Admin cost	10,470.00	10,968.16	13,606.00	11,670.00	13,570.00	0.00
<i>Operating Expenditure</i>						
Newsletter	600.00	470.00	500.00	500.00	500.00	0.00
Hall Hire	300.00	296.57	300.00	350.00	350.00	0.00
Audit & Legal Fee	500.00	190.00	250.00	250.00	250.00	0.00
Insurance	420.00	416.00	500.00	443.33	500.00	0.00
Subscriptions	800.00	1,569.00	2,000.00	2,000.00	2,000.00	0.00
Advertising	50.00	0.00	100.00	0.00	0.00	0.00
S137 Grants	600.00	400.00	800.00	1,800.00	1,000.00	0.00
Grants	700.00	324.34	5,000.00	0.00	2,000.00	0.00
Chairman's expenses	60.00	0.00	60.00	0.00	60.00	0.00
Parish maintenance	100.00	842.52	2,000.00	1,500.00	1,000.00	0.00
Defibrillator	300.00	0.00	300.00	0.00	1,300.00	0.00
Public transport subsidy	0.00	0.00	2,000.00	0.00	0.00	0.00
EBOH	0.00	0.00	500.00	10,000.00	0.00	0.00
Election expenses	0.00	0.00	1,500.00	0.00	0.00	0.00
Total Op. Cost	4,430.00	4,508.43	15,810.00	16,843.33	8,960.00	0.00
<i>Parish maintenance</i>						
Seats	50.00	0.00	50.00	0.00	50.00	0.00
Bus shelters	500.00	0.00	500.00	500.00	500.00	0.00
Notice boards	100.00	0.00	100.00	0.00	3,000.00	0.00
Speed Limit Reminder	0.00	0.00	0.00	0.00	0.00	0.00
<i>Allotments</i>						
Rent, insurance, NSALG	800.00	820.64	800.00	626.00	800.00	0.00
Water	150.00	1,613.41	650.00	650.00	650.00	0.00
Hedging	500.00	466.00	1,000.00	1,000.00	1,000.00	0.00
Fencing	500.00	100.00	500.00	200.00	500.00	0.00
Maintenance	500.00	931.20	1,000.00	150.00	2,000.00	0.00
Total Maint. Cost	3,100.00	3,931.25	3,950.00	3,126.00	8,500.00	0.00
Grand Total Expenditure	18,000.00	19,407.84	33,366.00	31,639.33	24,530.00	0.00
<i>Summary</i>						
Total Income	18,810.00	20,318.30	19,315.00	24,052.75	19,255.00	0.00
Total Expenditure	18,000.00	19,407.84	33,366.00	31,639.33	24,530.00	0.00
Surplus (shortfall)	810.00	910.46	-11,251.00	-7,586.58	-5,275.00	0.00
<i>General Fund</i>						
Opening balance	22,181.49	22,181.49	23,091.95	23,091.95		
Add surplus above	810.00	910.46	-11,251.00	-7,586.58	-5,275.00	
Ring fenced	3,500.00	3,500.00	3,500.00	8,500.00	3,500.00	
Closing balance	19,491.49	19,591.95	8,340.95	7,005.37		

Resolved: The budgets for 2019-20 and 2020-21 were discussed and agreed.

Chairman's signature:

Date: 14/1/2020

8.3. To agree precept for 2020-21.

Resolved: The precept was set and will remain at £15,000.

8.4 To confirm the HSBC mandate for a local Authority and to amend bank signatories.

Resolved: Councillors filled in and signed the mandate, the clerk will return it to HSBC.

9.0. Planning - To consider planning application: 19/00810

Resolved:

19/00810	GLENGARRY, MAIN ROAD, EAST BOLDRE, BROCKENHURST, SO42 7WT, BROCKENHURST, SO42 7WT	Replacement dwelling and outbuilding (Demolition of existing dwelling and outbuildings)	30/10/19	Comment 3. East Boldre Parish Council recommend PERMISSION, The parish council is happy that the floor space falls within the 30% increase stipulated by the NFNPA and that the alterations requested by the NFNPA have now been made.	12/11/19
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Cllr Moyse or Cllr Clark would be happy to attend the NFNPA planning committee if necessary.

10.0. To receive an update on the proposed HARAH consultation for affordable housing in East Boldre.

Resolved: The clerk has requested that HARAH postpone their consultation with East Boldre residents until next year because councillor support on 9th December would be in breach of purdah in the run up to the general election. Following a question from a council member, the parish council would like to clarify that they approve a consultation for the proposed site for affordable housing. Their support for moving forward with the available site for developing affordable housing in East Boldre will be guided by the consultation with residents.

11.0. To receive an update on complaints about inconsiderate parking around Matthews Lane

Resolved: The clerk contacted NFDC to request the installation of a convex mirror on the post opposite Matthews Lane, in order to increase visibility for residents leaving the Lane. Unfortunately, this request was turned down, but Cllr Gabzdyl will contact HCC because there is already a precedence for convex mirrors in the village.

Action RG

A resident from Matthews Lane has organised a meeting with Nick Warlock of Forestry England to try and resolve the parking issues around Matthews Lane. If this is unsuccessful, the council will organise a meeting in East Boldre with NFDC, HCC, Forestry England and parish councillors in order to resolve the parking issues.

12.0. To receive an update on antisocial behaviour around the bus shelter.

Resolved: The clerk has filled in a Safer New Forest questionnaire, noting the issues around the bus shelter, this has been returned to NFDC. Residents are encouraged to report crimes to the police, if there is an increase in crime it will be resourced with extra police. Cllr Hawker circulated documents from Duffield Parish Council which will be discussed by councillors at a later date. With the onset of winter, the issue of groups of people gathering around the bus shelter is not currently a problem. However, both the clerk and Cllr Harris will contact the community police officer again and request that he attends the parish council meeting on 14th January 2020.

Action MH and NC

13.0. To receive an update on the Village Emergency Plan.

Resolved: Cllr Hawker told the council that the emergency plan is almost complete. The Parish Council will now purchase equipment including a first aid kit and mega-phones which will be stored in the Village Hall and School Fields Trust Hall. There will be a final emergency plan meeting in January, councillors and residents of East Boldre will be invited to attend.

14.0. To receive reports from external meetings.

Resolved: Cllr Husband attended:

- The NFDC ward boundaries meeting. When requested, parish council will submit a response to the boundary commission proposal.
- The NFALC meeting where Glen Peacy discussed broadband coverage across Hampshire.
- The Village Hall Trust meeting: A planning application for the Village Hub will be submitted to NFNPA by the end of the year.

Chairman's signature:

Date: 14/1/2020

Cllr Hawker attended:

- The Quadrant meeting where the NFNPA plan and Glover Report were discussed. Both documents are available online.
- School Fields Trust Meeting. The trust has delivered leaflets to all East Boldre residents asking for financial support following the cancellation of the annual fireworks display. Cllr Clark will attend the next SFT meeting.

15.0. Agenda items for next meeting.

None.

16.0. To confirm the next Parish Council meeting as 7.00pm on 10th December 2019 only if urgent business to discuss, or on 14th January 2020 in East Boldre Village Hall.

Meeting closed 8.40pm

Chairman's signature:

Date: 14/1/2020