

EAST BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 11th February 2020 at 7pm in the East Boldre Village Hall.

Present:

Cllr K Holmes Chairman

Cllr B Hawker Vice Chair

Cllr L Clark

Cllr M Husband

Cllr R Gabzdyl

Cllr I Moyse

In attendance –Cllr Harris, District Councillor, Mrs Nicola Curzon, Parish Clerk; 15 members of the public.

1.0. To accept apologies for absence.

Cllr Mans, Cllr Drodge

2.0. Declaration of Interest in items on the agenda.

None

3.0. To confirm minutes of the meeting held on 14th January 2020.

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

3.1. Matters arising from the minutes.

- Convex mirror the clerk contacted Jayne Allbery and Nick Warlock from Forestry England. They advised the council to contact Sue Westwood at the Verderer's office, with exact dimensions of both the post and the convex mirror. **Action Cllr Gabzdyl**
- Cllr Husband invited councillors to a briefing prior to submission of planning application of the Village Hub. This will take place on 25th February at 7.30pm in the Village Hall, the public are welcome to attend.
- Cllr Hawker, Cllr Holmes and the clerk will attend a meeting about neighbourhood watch with PC Eastwood, on Thursday 13th February
- Talk at annual parish assembly on climate change. Cllr Clark will contact Andy Brenan to confirm his availability for the talk. **Action Cllr Clark**

4.0. To receive the clerk's report. For information only.

- The clerk would like to thank Cllr Mans for presenting all contributors to the EBOH project with CD's and transcripts of their interviews.
- Cllr Gabzdyl, Cllr Clark and the clerk will attend HALC councillor training hosted by Lyndhurst Parish Council on Wednesday 12th February. Cllr Husband will attend training in Berkshire in March.
- The clerk has requested quotes for ploughing up grass plots on allotment 1, these will be presented to the parish council next month.

5.0. To receive a report by the District Councillor for East Boldre. FOR INFORMATION ONLY

- Cllr Harris told the council that he had received a letter from Open Reach regarding broadband in East Boldre. Installation of a cabinet in the North of the village has significantly upgraded Wi-Fi to households. Open Reach is struggling to provide fibre to the door because East Boldre is an SSI location and further discussions with the verderers are required.
- The electoral boundary review plans to alter the New Forest District Council ward boundaries. It is proposed that East Boldre will be within a ward with Exbury and Lepe, Beaulieu and Boldre. Brockenhurst will become a single ward. After further consultation, final plans will come into place for the next election.
- NFDC is acquiring land outside the National Park boundaries in order to build approximately 600 new council houses per annum. The District Council will also investigate the permanent provision of temporary accommodation for those who are currently housed in Bed and Breakfast accommodation.

Chairman's signature:

Date: 10/3/2020

5.1. To receive questions on the report by the District Councillor.

None

6.0. Public session.

Several members of the public expressed their concerns about the HARA proposal to build affordable housing at the current site in East Boldre. They want to ensure that all written comments made during the consultation are read by the parish council. The clerk confirmed that both Mags Wylie from HARA and Ian Gillespie from English Rural Housing Association are available to attend the Parish Council meeting on 14th April. They will present a report on the consultation and take questions from the parish council. Their compiled report on the feedback from the event will be sent to the clerk before the meeting for parish councillors to consider

Cllr Holmes and Cllr Harris encouraged residents to respond to the planning application if it is submitted to NFNPA.

The clerk will contact Mags Wylie to request that all feedback forms are available for the council to read. The clerk will also inquire whether a planning application is likely to be submitted prior to the report and feedback from the consultation.

Action NC

Several members of the public also expressed concerns about the dragon's teeth which have recently been installed around the School Fields Trust Hall. These have caused health and safety concerns for residents:

- 1 Disabled access is inhibited by the installation of dragon's teeth outside a resident's house.
- 2 Several elderly residents are concerned that the teeth are not visible, particularly after dark, when they can become a trip hazard particularly as there is no street lighting in East Boldre and no pavement in this area.
- 3 Nails were discovered protruding from the installed posts.

The clerk will contact Jayne Allbery and request that she revisits the site

Action NC

7.0. Finance.

7.1 To receive payments for December 2019 and January 2020 in accordance with the budget and to note bank reconciliation (Circulated)

Resolved: Payments were received as shown on table below.

East Boldre Parish Council payment schedule				
<i>Payee</i>	<i>Bacs date</i>	<i>Item</i>	<i>Payment</i>	<i>folio</i>
Payments				
Hearbeat	16/01/2020	Annual support cost	£151.20	70
First Aid for all (CPR training)	16/01/2020	voluntary contribution	£80.00	71
Amazon	16/01/2020	Emergency plan equip	£219.01	72
Amazon	16/01/2020	Emergency plan equip	£80.40	73
Amazon	21/01/2020	Emergency plan equip	£9.00	74
Amazon	21/01/2020	Emergency plan equip	£7.64	75
Amazon	22/01/2020	CDs for EBOH	£39.65	76
Plusnet	27/01/2020	parish council phone	£7.35	77
N Curzon	06/02/2020	Clerk salary	£1,359.46	78
N Curzon	06/02/2020	Clerk expenses	£73.66	79
Microsoft	05/02/2020	Office 365	£5.99	80
HMRC (cheque)	14/02/2020	Tax and NI contribution	£206.20	81
Total paid			£2,239.56	
Amount transferred to current account	16/01/2020		£2,000.00	55
Receipts as at date		Detail	Amount	
Bank interest	12/01/2020		£4.23	56
NFNPA	10/02/2020		£1,700.00	57
Bank reconciliation				
Balance as at date				
HSBC Current	06/02/2020		£303.25	
HSBC Savings	06/02/2020		£23,859.13	
Total			£24,162.38	
Net bank balance as at date				
The net balances reconcile to the cash book for the year to date, as follows				
Opening balances			£23,091.95	
Add receipts			£23,325.74	
less payments			-£20,761.51	
uncleared cheques			£206.20	
uncleared payments			-1,700.00	
Total			£24,162.38	

7.2. To review the Asset Register (available on parish council website)

Resolved: The Asset Register was reviewed, and all changes noted.

7.3. Final budget review.

Resolved: Alterations were made to the 20-21 budget, including a public transport subsidy.

Chairman's signature:

Date: 10/3/2020

East Boldre Parish Council - expenditure compared with budget to date								
	Budget	Actual	Budget	Actual	Forecast	Budget	To date	
	2018/19	2018/19	2019/20	2019-20	2019-20	2020-21	2020-21	
Income								
Precept	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00	
Bank Interest	10.00	30.96	15.00	38.30	42.00	20.00	0.00	
Allotments rental	1,500.00	1,422.00	2,000.00	1,519.50	1,519.50	1,235.00	0.00	
Allotments water	250.00	300.25	1,000.00	603.25	603.25	0.00	0.00	
Training	50.00	450.00	300.00	0.00	0.00	0.00	0.00	
Grants (Incl EBOH grants)		500.00	2,800.00	5,500.00	5,500.00	3,000.00	0.00	
Misc	0.00	0.00	0.00	100.00	100.00	0.00	0.00	
VAT recovered	2,000.00	2,615.09	1,000.00	564.69	1,000.00	1,000.00	0.00	
Total Income	18,810.00	20,318.30	22,115.00	23,325.74	23,764.75	20,255.00	0.00	
Expenditure								
<i>Administrative Expenditure</i>								
Salaries inc PAYE &NI	7,200.00	6,832.87	7,436.00	7,791.86	8,400.00	8,000.00	0.00	
Stationery & postage	400.00	565.66	400.00	531.11	550.00	800.00	0.00	
Travel Allowance	500.00	288.90	500.00	342.45	365.00	500.00	0.00	
Office Allowance	270.00	266.78	270.00	244.42	265.00	270.00	0.00	
Equipment	1,000.00	915.34	2,000.00	402.77	402.77	2,000.00	0.00	
Training	700.00	1,017.10	2,000.00	220.00	320.00	1,000.00	0.00	
VAT Paid	400.00	1,081.51	1,000.00	715.97	750.00	1,000.00	0.00	
Total Admin cost	10,470.00	10,968.16	13,606.00	10,248.58	11,052.77	13,570.00	0.00	
<i>Operating Expenditure</i>								
Newsletter	600.00	470.00	500.00	225.00	800.00	500.00	0.00	
Hall Hire	300.00	296.57	300.00	300.00	300.00	350.00	0.00	
Audit & Legal Fee	500.00	190.00	250.00	340.00	340.00	250.00	0.00	
Insurance	420.00	416.00	500.00	443.33	443.33	500.00	0.00	
Subscriptions	800.00	1,569.00	2,000.00	1,559.99	1,559.99	2,000.00	0.00	
Advertising	50.00	0.00	100.00	0.00	0.00	0.00	0.00	
S137 Grants	600.00	400.00	800.00	1,530.00	1,530.00	2,000.00	0.00	
Grants	700.00	324.34	5,000.00	ringfenced	ringfenced	1,000.00	0.00	
Chairman's expenses	60.00	0.00	60.00	0.00	0.00	60.00	0.00	
Parish maintenance	100.00	842.52	2,000.00	1,288.00	1,288.00	1,000.00	0.00	
Defibrillator	300.00	0.00	300.00	0.00	0.00	2,000.00	0.00	
Public transport subsidy	0.00	0.00	2,000.00	0.00	0.00	3,000.00	0.00	
EBOH	0.00	0.00	5,000.00	3,612.45	4,500.00	5,000.00	0.00	
Election expenses	0.00	0.00	5,000.00	75.00	75.00	0.00	0.00	
Total Op. Cost	4,430.00	4,508.43	23,810.00	9,373.77	10,836.32	17,660.00	0.00	
<i>Parish maintenance</i>								
Seats	50.00	0.00	50.00	0.00	0.00	50.00	0.00	
Bus shelters and BT kiosks	500.00	0.00	500.00	0.00	408.00	500.00	0.00	
Notice boards	100.00	0.00	100.00	0.00	0.00	1,000.00	0.00	
<i>Allotments</i>								
Rent,insurance, NSALG	800.00	820.64	800.00	709.64	709.64	800.00	0.00	
Water	150.00	1,613.41	650.00	259.02	259.02	650.00	0.00	
Hedging	500.00	466.00	1,000.00	0.00	456.00	500.00	0.00	
Fencing	500.00	100.00	500.00	0.00	0.00	500.00	0.00	
Maintenance	500.00	931.20	1,000.00	259.02	259.02	1,000.00	0.00	
Total Maint. Cost	3,100.00	3,931.25	3,950.00	1,227.68	2,091.68	5,000.00	0.00	
Grand Total Expenditure	18,000.00	19,407.84	41,366.00	20,850.03	23,980.77	32,230.00	0.00	
<i>Summary</i>								
Total Income	18,810.00	20,318.30	22,115.00	23,325.74	23,764.75	20,255.00	0.00	
Total Expenditure	18,000.00	19,407.84	41,366.00	20,850.03	23,980.77	32,230.00	0.00	
Surplus (shortfall)	810.00	910.46	-11,251.00	2,475.71	-216.02	-11,975.00	0.00	
<i>General Fund</i>								
Opening balance	22,181.49	22,181.49	23,091.95	23,091.95	23,091.95	14,375.93		
Add surplus above	810.00	910.46	-11,251.00	2,475.71	-216.02	-11,975.00		
Ring fenced	3,500.00	3,500.00	3,500.00	8,500.00	8,500.00	500.00		
Closing balance	19,491.49	19,591.95	8,340.95	17,067.66	14,375.93	1,900.93		

Chairman's signature:

Date: 10/3/2020

7.4. To confirm appointment of internal auditor

Resolved: the clerk confirmed that the auditor Eleanor Greene is booked for 8th June 2020.

7.5 To consider the purchase of the glass BT kiosk.

Resolved: The parish council will purchase the BT kiosk in East End and it will be used to house another community defibrillator.

8.0. Planning

To consider planning application: 19/00959 - TWEENWAYS, LYMINGTON ROAD, EAST END, SO41 5SS

Appl.No	Applicant's Site Address	Description of Works	N.P.A. Date	Comment made to N.P.A..
19/00959	TWEENWAYS, LYMINGTON ROAD, EAST END, SO41 5SS	2no outbuildings; removal 1no outbuilding	8/1/20	We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

9.0. To consider Parish Council support for SFT play fields and play equipment.

Resolved: The parish council will advise the SFT play fields to make an annual S137 grant application.

10.0. To confirm review of council policies (available on the parish council website)

The clerk has reviewed all policies on the parish council website, and they have been checked by Cllr Hawker.

11.0. To consider the response from the survey for the 112 Saturday bus service.

The results from the 112-bus survey confirm that 15 residents from the parish of East Boldre would use a replacement Saturday bus service, 10 would use it weekly. The clerk will contact Boldre Parish Council to propose working together to provide a weekly replacement 112 bus service on a Saturday. East Boldre Parish Council would prefer to run the service through HCC, this would allow residents to use bus passes when applicable. The proposed service would be run on a 3-month trial basis and will rely on a in partnership with Boldre Parish Council.

Action NC

12.0. To receive reports from external meetings

Cllr Clark attended the SFT meeting and raised the concerns about dragon's teeth around the SFT Hall
Cllr Husband attended the NFALC meeting.

13.0. Agenda items for next meeting.

- To consider quotes to plough up grass plots on allotment site 1 and make good site 2
- To hear a presentation by residents regarding HARA's proposal for affordable housing in East Boldre (only if necessary, to share further information).

14.0 To confirm the next Parish Council meeting as 7.00pm on 10th March 2020, to be followed by Annual Parish Assembly in **East Boldre Village Hall.**

Meeting closed 9.30pm

Chairman's signature:

Date: 10/3/2020