

East Boldre Parish Council

Notice of Meeting of the Parish Council

The next council meeting will held be on Tuesday 9th June 2020

The meeting will be held via Skype due to Covid 19 restrictions at 7.00 p.m.

All members of the Council are hereby summoned to attend **an online meeting of East Boldre Parish Council** to be held for the purpose of transacting the following business.

Public Participation

Members of the public and press are warmly invited to attend the Parish Council meeting as observers and can speak once on any agenda item, during the public session. Speeches shall not exceed three minutes and the session shall not normally exceed 15 minutes.

If you would like to join this virtual meeting you will need a computer or device that is internet enabled. Please contact the Clerk to receive a login password. You may also email or telephone the clerk with your comments to be raised at the meeting.

AGENDA

- 1.0. To accept apologies for absence.
- 2.0. Declaration of Interest in items on the agenda.
- 3.0. To confirm minutes of the meetings held on 12th May 2020.
 - 3.1. Matters arising from the minutes.
- 5.2 The clerk has contacted Came and Cable insurance brokers and the parish council has now signed up for a 3-year policy with Axa.
- 8.0
 - Allotment plot 16E is an irregular shape, a section of grass can be seeded to allow for additional parking without reducing the size of the plot.
 - Water use is constantly monitored by the allotment association. Further emails have been sent to all plot holders reminding them about the allotment rules on water.
 - All untidy plots have now been cleared (at no cost to the council)
 - The cost of moving the standpipes from allotment 2 will be covered by the allotment association. All work will be certified by Tamsin Ralph (the plumber who did the work at site 2)
- 9.0
 - Amendments to allotment rules will be reviewed at the July meeting.
 - The water on allotment 2 has now been disconnected. Bournemouth water will remove the meter. The remaining standpipe will be relocated to allotment 1 within the next couple of weeks.
- 4.0. To receive clerks' report. (Circulated) FOR INFORMATION ONLY
 - The allotments are now full, and the parish council now has an active waiting list for East Boldre residents.
 - Mike Upton has done a fantastic job putting the village Emergency Plan into action during lockdown. Following the continued success of our plan, Boldre Parish Council has requested guidance in creating their own emergency plan.
 - The parish council internal audit took place on 15th May. The clerk is delighted to report that a £50 discount in fees was given because the parish council records were excellent.

East Boldre Parish Council contact -Parish Clerk – Nicola Curzon

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The audit is available to view on the website. All finance, annual accounts and external audit forms will be signed once the Covid 19 lockdown is lifted and Parish Council meetings are resumed in the Village Hall. The government has offered an extension to the deadline for external audit submissions.

- 5.0. To receive a report from the County Councillor
- 6.0. Public session
- 7.0. Finance.
 - 7.1 To receive payments for June 2020 in accordance with the budget and to note bank reconciliation.

| East Boldre Parish Council payment schedule | | | | |
|--|------------------|----------------------------|--------------------|--------------|
| <i>Payee</i> | <i>Bacs date</i> | <i>Item</i> | <i>Payment</i> | <i>folio</i> |
| Payments | | | | |
| Royal Mail | 13/05/2020 | subscription | £36.00 | 15 |
| Bournemouth Water | 28/05/2020 | Allotment 2 water | £43.66 | 16 |
| Bournemouth Water | 28/05/2020 | Allotment 1 water | £121.07 | 17 |
| Community Heartbeat | 28/05/2020 | subscription | £120.00 | 18 |
| HALC | 28/05/2020 | LCPD subscription | £192.00 | 19 |
| Black Box AV | 28/05/2020 | EBOH audio equipment | £4,099.20 | 20 |
| Do the Numbers Ltd | 28/05/2020 | Internal audit | £190.00 | 21 |
| Plusnet | 29/05/2020 | Parish council phone | £7.35 | 22 |
| Allotment refund | 01/06/2020 | relinquished 1/4 plot | £15.00 | 23 |
| HMRC | 03/06/2020 | Employers NI contributions | £1,490.00 | 24 |
| N Curzon | 03/06/2020 | Clerk salary | £729.66 | 25 |
| N Curzon | 03/06/2020 | Clerk expenses | £27.62 | 26 |
| Came and Cable | 03/06/2020 | Council insurance | £438.61 | 27 |
| Viking Direct | 03/06/2020 | stationery | £87.41 | 28 |
| Total paid | | | £7,597.58 | |
| Amount transferred to current account | | | £6,000.00 | 46 |
| Receipts as at date | | Detail | Amount | |
| Allotment payment | 06/05/2020 | annual charge | £30.00 | 38 |
| Allotment payment | | cheque annual charge | £30.00 | 39 |
| Allotment payment | 06/05/2020 | annual charge | £30.00 | 40 |
| Allotment payment | 13/05/2020 | annual charge | £45.00 | 42 |
| Allotment payment | 14/05/2020 | annual charge | £20.00 | 43 |
| Allotment payment | 27/05/2020 | additional water payment | £50.00 | 44 |
| Allotment payment | 27/05/2020 | annual charge | £30.00 | 45 |
| Bank interest | | monthly interest | £3.50 | 41 |
| Total receipts | | | £238.50 | |
| <i>Bank reconciliation</i> | | | | |
| Balance as at date | | | | |
| HSBC Current | | | £1,254.75 | |
| HSBC Savings | | | £20,373.70 | |
| Total | | | £21,628.45 | |
| Net bank balance as at date | | | | |
| The net balances reconcile to the cash book for the year to date, as follows | | | | |
| Opening balances | | | £17,261.97 | |
| Add receipts | | | £11,459.45 | |
| less payments | | | -£12,092.97 | |
| uncleared cheques | | | 0.00 | |
| uncleared payments | | | £5,000.00 | |
| Total | | | £21,628.45 | |

- 7.2. To confirm the end of year accounts for 2019-2020.

East Boldre Parish Council contact -Parish Clerk – Nicola Curzon

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- 8.0. Planning - To consider planning application: 20/00315 Village Hall, East Boldre
- 9.0. To receive an update on the criminal damaged in the parish.
[Cllr Hawker would like to instigate a Neighbourhood Watch scheme throughout the village, with the help of PC Pressey.](#)
- 10.0. To receive reports from external meetings.
- 11.0. Agenda items for next meeting.
- 12.0 To confirm the next Parish Council meeting as 7.00pm on 14th July 2020. **This meeting may be held via Skype due to Covid 19 restrictions.**