

EAST BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 11th December 2018 at 7pm in the East Boldre Village Hall.

Present:

Cllr K Holmes Chairman

Cllr Mulhall

Cllr M Husband

Cllr B Hawker

Cllr I Moyses

In attendance – Mrs Nicola Curzon, Parish Clerk; Cllr Harris, District Councillor and four members of the public.

1.0. To accept apologies for absence

Cllr Mans and Cllr Drodge

2.0. Declaration of Interest in items on the agenda

None.

3.0. To confirm minutes of the meeting held on 13th November 2018

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

4.0. To receive the clerk's report. For information only

- Following the last meeting, the clerk contacted the emergency planning team at HCC, who advised that the template and guide, available on the HCC website, should be sufficient to create an emergency plan. The clerk has now created a poster which is displayed throughout the village, on the website and on social media, asking for assistance in creating an emergency plan. A date of 29th January has been agreed for an evening brainstorming and it is hoped that all councillors, along with East Boldre residents will help create a plan.
- The clerk is also pleased to say that the last vacant allotment plot on site 2 has now been filled.
- The clerk is also currently working on a parish council newsletter which will be distributed early in the new year.

5.0 To receive a report by County Councillor for East Boldre. For information only.

Cllr Mans was not present.

6.0. To receive a report by District Councillor for East Boldre. For information only.

- Cllr Harris apologised for not being able to attend recent meetings.
- He told the council that over the next 20 years, NFDC plan to encourage the building of 10,000 new houses outside the NFNPA jurisdiction.
- NFDC has also put into force a plan to help the homeless and those sleeping rough across the New Forest.
- A new, fairer housing allocation policy has also been developed by NFDC.
- From 2020, NFDC will receive no income from the government and is therefore constantly looking for new ways to raise funds. The district council will be investing in properties, prioritising residents on low incomes and developing shared ownership schemes.
- The District Council is also reviewing their Health and Leisure centres which currently cost £1.9 million per annum to run. A proposal to find a third party with charitable status to run the leisure centres is currently being reviewed.

Chairman's signature:

Date:8/01/19

- Cllr Harris gave the council an update on broadband; He has made new contacts at open reach and has formed a group of residents and councillors who have IT knowledge and expertise. These “local champions” hope to create local broadband solutions. Cllr Husband and member of the public attending the meeting both agreed to join this group. By 2020, the government has committed to 97% broadband coverage nationally (with a rate of 10Mbps) Cllr Harris is working hard to ensure that the New Forest is not in the 3% who do not have adequate broadband coverage.
- Cllr Harris also updated the council on plans to create a new car park in Beaulieu which will enable local staff to park in the village.

7.0. Public session.

None

8.0. Finance.

8.1. To agree payments in accordance with the budget and to note bank reconciliation (Circulated)

Payee	Bacs details	Item	Payment
Payments date			
N Curzon	03/12/2018	clerk salary	£543.05
N Curzon	12/12/2018	clerk expenses	£58.61
Datacenta	12/12/2018	Datacenta	£60.00
Bournemouth Water	12/12/2018	Allotment water	£1,370.51
Total to pay			£2,032.17
Amount to be transferred to current account			
			£1,600.00
Receipts as at date			
HSBC		bank interest	£4.36
Bank reconciliation			
Balance as at date			
HSBC Current	04/12/2018		£550.57
HSBC Savings	04/12/2018		£27,905.87
Total			£28,456.44
Net bank balance as at date			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances			£22,984.54
Add receipts			£18,760.83
Less payments			-£13,288.93
Less uncleared cheques			
Total			£28,456.44

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

Chairman's signature:

Date:8/01/19

East Boldre Parish Council - expenditure compared with budget to date

	<u>Budget</u> 2017/18	<u>Actual</u> 2017/18	<u>Budget</u> 2018/19	<u>To date</u> 2018/19	<u>Budget</u> 2019/20	<u>To date</u> 2019/20
Income						
Precept	14,271.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00
Bank Interest	10.00	8.45	10.00	24.06	15.00	0.00
Allotments rental	1,550.00	1,584.25	1,500.00	1,424.30	1,800.00	0.00
Allotments water	300.00	299.75	250.00	297.50	500.00	0.00
Training	0.00	0.00	50.00	0.00	300.00	0.00
DLPC Computer	133.00	0.00	0.00	450.00	0.00	0.00
Grants	729.00	763.20		500.00	0.00	0.00
VAT recovered	400.00	0.00	2,000.00	1,532.58	1000.00	0.00
Total Income	17393.00	17655.65	18810.00	19,228.44	18615.00	0.00
Expenditure						
<i>Administrative Expenditure</i>						
Salaries inc PAYE &NI	7,166.00	8,129.25	7,200.00	6,905.90	7200	0.00
Stationery & postage	400.00	386.00	400.00	550.62	400.00	0.00
Travel Allowance	300.00	445.75	500.00	263.70	500.00	0.00
Office Allowance	267.00	266.58	270.00	244.42	270.00	0.00
Equipment	500.00	866.52	1,000.00	398.00	1,000.00	0.00
Training	300.00	690.60	700.00	1,017.10	2,000.00	0.00
VAT Paid	400.00	454.23	400.00	786.94	1,000.00	0.00
Total Admin cost	9,333.00	11,238.93	10,470.00	10,166.68	12370	0.00
<i>Operating Expenditure</i>						
Newsletter	600.00	0.00	600.00	245.00	500.00	0.00
Hall Hire	300.00	340.00	300.00	251.76	300.00	0.00
Audit & Legal Fee	500.00	478.43	500.00	190.00	250.00	0.00
Insurance	380.00	400.00	420.00	499.64	500.00	0.00
Subscriptions	620.00	798.79	800.00	1,361.00	2,000.00	0.00
Advertising	100.00	61.80	50.00	0.00	100.00	0.00
S137 Grants	550.00	400.00	600.00	400.00	800.00	0.00
Grants	700.00	266.66	700.00	324.34	5,000.00	0.00
Chairman's expenses	60.00	0.00	60.00	0.00	60.00	0.00
Parish maintenance	100.00	0.00	100.00	842.52	2,000.00	0.00
Defibrillator	250.00	0.00	300.00	0.00	300.00	0.00
Election expenses	0.00	0.00	0.00	0.00	1,500.00	0.00
Total Op. Cost	4,160.00	2,745.68	4,430.00	4,114.26	13,310.00	0.00
<i>Parish maintenance</i>						
Seats	50.00	0.00	50.00	0.00	50	0.00
Bus shelters	100.00	0.00	500.00	0.00	500	0.00
Notice boards	50.00	0.00	100.00	0.00	100	0.00
Speed Limit Reminder	400.00	0.00	0.00	0.00	0	0.00
<i>Allotments</i>						
Rent,insurance, NSALG	710.00	709.64	800.00	709.64	800	0.00
Water	300.00	138.23	150.00	1,613.41	500	0.00
Hedging	900.00	0.00	500.00	0.00	650	0.00
Fencing	1,000.00	0.00	500.00	0.00	500	0.00
Maintenance	500.00	0.00	500.00	931.20	1000	0.00
Total Maint. Cost	4,010.00	847.87	3,100.00	3,254.25	3450	0.00
Grand Total Expenditure	17,503.00	14,832.48	18,000.00	17,535.19	29,130.00	0.00
<i>Summary</i>						
Total Income	17,393.00	17,655.65	18,810.00	19,228.44	18615.00	0.00
Total Expenditure	17,503.00	14,832.48	18,000.00	17,535.19	29,130.00	0.00

Chairman's signature:

Date:8/01/19

Surplus (shortfall)	-110.00	2,823.17	810.00	1,693.25	10515.00	0.00
General Fund						
Opening balance	19,818.44	19,818.44		22,984.54		
Add surplus above	19,708.44	22,641.61		24,677.79		0.00
Ring fenced	3,500.00	3,500.00		3,500.00	3,500.00	3,500.00
Closing balance	16,208.44	19,141.61	0.00	21,177.79		-3,500.00

NB Cell B53 adjusted.33p

Not on original budget

Resolved: The clerk recommended that the precept should be reduced to avoid criticism, however during discussion it became clear that additional funds should be set aside so that the council can commit to grant funding for the Village Hub. The council also increased the budget for training, ensuring commitment to future first aid, defibrillator and CPR training. Funds have also been set aside for additional councillor training, reflecting changes in council after the elections in May. The council will purchase a new projector and flipchart equipment.

8.3 To discuss future water charges at the allotments, including a surcharge for polytunnels.

Resolved: Having received recent bills from Bournemouth water, it has become clear that, due to the recent spells of hot weather, the cost of supplying water to the two allotment sites has not been covered by the annual rent and water surcharge billed to allotment holders. The annual water costs for the allotments will, in future, be divided up equally amongst plot holders and included in allotment rent. The council will therefore pay the Bournemouth Water current bills and then collect the money for these from allotment holders in April. The clerk will also amend the allotment rules to ensure that hose run sprinklers are not permitted and that during extremely hot weather, hoses are only used to fill watering cans, not to water allotment plots.

9.0. Planning.

Resolved:

18/00822	Woodland, Rowes Lane, East End, Lymington, SO41 5SU	Replacement dwelling with attached outbuildings	13/11/18	Comment 5: The parish council cannot effectively comment on this application because they have not had access to amended plans. However, the council understand that the objections highlighted by the conservation officer have been taken into account and met. If the conservation officer is happy with the amended Plans, the parish council is happy to go along with their decision.	11/12/18
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10.0. To receive an update on CPR, defibrillator and basic first aid training.

Cllr Hawker would like to congratulate Lymington and Sway first responders for running a very successful training evening for East Boldre parish council. On Tuesday 20th November, 14 East Boldre residents attended training. All those who attended have signed up for additional first aid training in March. This will be run by at a cost of £25 per hour (for a two-hour course), the parish council is happy to cover this cost. The parish council is also proposing to run a second CPR, defibrillator and basic first aid training course at the beginning of April.

Chairman's signature:

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11.0. To discuss the volunteer emergency telephone system for the defibrillator.

Resolved: The defibrillator is currently checked and the results logged weekly by Cllr Drodge. Two residents who attended the CPR and defibrillator training in November have volunteered to assist with the checks. All those who attended the training in November have agreed to add their contact details to a VETS (volunteer emergency telephone system) list. The list has now been passed on to Community Heartbeat so that it can be shared with the ambulance service.

12.0. To receive an update on the parish emergency plan.

Resolved: The emergency planning evening has been booked for Tuesday 29th January. Posters for the event are displayed throughout the village. There is a sign-up form for this in the village shop. The council is keen to know how many residents are likely to attend.

13.0. to receive an update on the Village Hub

Resolved: Cllr Husband reported:

- A series of 3 public consultations for the hub were held in the village hall and were well attended.
- Natural England has given a conditional yes to village hub development, however the Verderers are yet to comment.
- The Village Hall Trust is now seeking volunteers to help with fundraising.
- The Village Hall Trust is now developing a business plan and Steve Avery from NPA planning is assisting with the creation of a visual plan to ascertain what development will look like.

14.0. To receive reports from external meetings.

Resolved:

1. Cllr Holmes attended the NFDC Consultative Panel.
 - The Fresh Water Habitats bio-diversity Partnership concluded their consultation on Hatchet Pond by suggesting that rangers are employed on site to deter visitors from swimming and kayaking or from feeding the birds and livestock there.
 - A charter for professional dog walking has also been proposed. This will limit the number of dogs walked in a group to six, professional dog walkers will also require a licence.
2. All councillors attended a meeting with HARAHA (Hampshire Alliance for Rural Affordable Housing) NPA and NFDC: Land has been offered in East Boldre for the development of two or three dwellings with parking. HARAHA approached the council to show them the proposed site along with plans for the development as they would like to go forward to planning with the approval of the council. The process of planning and development could take several years. HARAHA has written an article for the latest East Boldre Parish Council newsletter to keep residents informed.
3. Cllr Mulhall attended the NF Passenger Transport Forum: HCC has reduced the subsidy on various bus services, this will affect the 112 bus service which runs through East Boldre, the Saturday service will be removed. More information can be found on HCC website.

15.0. Agenda items for the meeting on 8th January 2018 None.**16.0. To confirm the next Parish Council meeting as 7.00pm on 8th January 2019 in East Boldre Village Hall.****17.0. To discuss an employment matter.**

Resolved: The clerk's salary will be increased by two increments next month.

The meeting closed at 8.50pm

Chairman's signature:

Date:8/01/19