

EAST BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14th May 2019 at 7pm in the East Boldre Village Hall.

Present:

Cllr K Holmes Chairman

Cllr D Drodge

Cllr B Hawker Vice-Chairman

Cllr M Husband

Cllr I Moyse

Cllr R Gabzdyl

In attendance – Mrs Nicola Curzon, Parish Clerk, Cllr Mans, County Councillor, and four members of the public.

1.0. Election of Chairman

Cllr Holmes, as outgoing Chairman, invited applications for Chairman for the coming year.

Resolved: Cllr Holmes was elected as Chairman, proposed by Cllr Drodge and seconded by Cllr Hawker.

2.0. Signature of Chairman's Declaration and Acceptance of Office

Cllr Holmes, as elected Chairman, signed the declaration. Cllr Husband requested that for continuity, there should be a handover period before the election of a new chairman in four years' time.

3.0. Election of Vice Chairman

Resolved: Cllr Hawker was elected as Vice Chairman, proposed by Cllr Holmes and seconded by Cllr Drodge.

4.0. Delivery of Councillors' Acceptance of Office forms.

Resolved: All councillors duly signed and returned their forms.

5.0. Co-option of a new councillor

Resolved: Councillor Rebecca Gabzdyl was co-opted onto the council. She completed the councillor acceptance form and joined the council directly.

6.0. To accept apologies for absence

Cllr Harris, District Councillor sent his apologies, explaining that he is now a Parish Councillor for Brockenhurst Parish Council who hold their meetings on the same night as East Boldre every month.

7.0. Declaration of Interest in items on the agenda

Cllr Gabzdyl declared that she is a member of the Village Hall Trust. Cllr Husband declared an interest in item.17.3

8.0. To confirm minutes of the meeting held on 9th April 2019

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

9.0. Election of Working Parties/Representatives

Resolved: Representatives elected as follows.

9.1. Amenities (including allotments) – Cllr Hawker.

9.2. Finance – Cllr Hawker and Cllr Gabzdyl.

9.3 General Purposes (to include staffing and general administration) - All councillors.

9.4. Planning –All councillors will be involved in planning decisions, Cllr Husband and Cllr Moyse agreed to lead on planning applications.

9.5. Highways - All councillors, led by Cllr Husband and Cllr Gabzdyl.

10.0. To confirm review of Standing Orders, Financial Regulations, Risk Management, Asset register and Member's Interests

Resolved: Standing Orders; Financial Regulations; Risk Management and Asset register have all been reviewed. Member's Interests forms reviewed by councillors all new forms will be delivered to NFDC.

Chairman's signature:

Date: 11/6/2019

11.0. Election of Representatives on outside bodies

Resolved: Representatives elected as follows.

- 11.1. New Forest Association of Local Councils – Cllr Husband.
- 11.2. New Forest Consultative Panel – Cllr Holmes.
- 11.3. New Forest National Park Association South East Quadrant – Cllr Hawker.
- 11.4. Passenger Transport Forum Group – Cllr Husband and Cllr Gabzdyl.

12.0. To confirm membership of HALC and SLCC

Resolved: Membership of both bodies confirmed.

13.0. To receive a report by County Councillor for East Boldre

- Cllr Mans told the council that there were no County Council elections this year, however purdah has been extended to cover the European elections. Cllr Mans devolved budget, to be spent across the Division will now not be available until the end of June. Grant applications can be made for improvements to village halls, children's playgrounds, and new village signage.
- The County Council children's services have recently had an Ofsted inspection and the results will be known imminently.
- Cllr Mans recently attended the East Boldre Education Trust meeting and he mentioned the Parish Council's interest in the trust, recommending that a parish councillor should become a Trustee. The clerk will contact the chairman of the trust about this. **Action NC**
- Cllr Mans also suggested that the Parish Council should make residents aware of the East Boldre Education Trust and the grants which are available to children in East Boldre. The clerk will include information about this in the next Parish Council newsletter. **Action NC**

13.1. To receive questions about the County Councillor's report

- Cllr Hawker reminded Cllr Mans about his kind offer to use his devolved budget to contribute towards the costs of transcribing the diaries and letters written by Corporal Tucker, who was stationed at Beaulieu Airfield. Cllr Mans agreed that the Village Hall Trust should make a grant application for £500. He also generously agreed that he would support the Parish Council's grant application for the East Boldre Social History project with a contribution of £300. The funding for both projects should be made using the same grant application form.
- Cllr Husband asked Cllr Mans about the BT Broadband coverage in East Boldre. Cllr Mans agreed that progress seems to be very slow, he advised Cllr Husband to keep in contact with Glen Peacey of HCC. **Action Cllr Husband**

14.0. To receive a report by the District Councillor for East Boldre

Cllr Harris was not present at the meeting.

15.0. Public session.

Three members of the public asked if they could speak about a planning application (agenda item 18.0.)

16.0 To receive the clerk's report. For information only

The clerk has worked with Cllr Hawker to prepare a grant application for a NFNPA grant. If the grant is successful, the project will look at documenting the social history of East Boldre and will link interpretation to the adopted BT kiosks in the village.

Chairman's signature:

Date: 11/6/2019

17.0. Finance.**17.1 To agree payments in accordance with the budget and to note bank reconciliation. (Circulated)**

Payee	Bacs details	Item	Payment
Payments date			
HALC	11/04/2019	Annual subscription	£324.00
Forestry Commission	15/04/2019	Allotment rent	£626.00
1st Aid 4 All	15/04/2019	Bespoke 1st aid training	£50.00
Mint Gardens	25/04/2019	fence repair allotment 2	£187.20
Viking Direct	30/04/2019	Stationary and printer ink	£285.99
N Curzon	06/05/2019	Clerk salary	£619.66
N Curzon	07/05/2019	Clerk expenses	£55.01
N Curzon	07/05/2019	clerk overtime	£128.08
HALC	07/05/2019	HR Consultancy services	£180.00
HMRC	ch no: 100680	employees contribution	£3.92
Total to pay			£2,459.86
Amount to be transferred to current account			£0.00
Receipts as at date		Detail	Amount
Allotment rents		rent collected	£1,903.75
Precept		NFDC	£7,500.00
Bank interest			£3.52
Bank reconciliation			
Balance as at date			
HSBC Current	10/05/2019		£161.41
HSBC Savings	10/05/2019		£28,824.35
Uncleared payments	03/04/2019	Oct-Mar vat claim not rece	£566.25
Uncleared cheque	14/05/2019	employees nat ins cont	-£3.92
Total			£29,548.09
Net bank balance as at date			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances			£23,091.95
Add receipts			£9,626.27
Less payments			-3,170.13
Total			£29,548.09

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

17.2. To approve placement of council insurance.

Resolved: The council insurance was approved.

17.3. To consider grant applications from the Village Hall Trust and Funder Films CIC.

Resolved: The council agreed to make a contribution of £250 towards the cost of new tables and chairs for the Village Hall. The grant application for Funder Films CIC will be covered by the County Councillors devolved budget.

Chairman's signature:

Date: 11/6/2019

18.0. Planning.

To consider current planning application: 19/00210, The Cabin, Main Road, East End, 19/00272 – April Cottage, Rowse Lane, East End. 19/00107, Clear Springs, Main Road, East Boldre.

Resolved:

19/00210	The Cabin, Main Road, East End,	Out Building, demolition of existing	1/4/19	Comment 1. East Boldre Parish Council recommend PERMISSION, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.	14/5/19
19/00272 -	APRIL COTTAGE, ROWES LANE, EAST END, LYMINGTON, SO41	Single story extension and conservatory	1/4/19	Comment 1. East Boldre Parish Council recommend PERMISSION, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.	14/5/19
19/00107	CLEAR SPRINGS, MAIN ROAD, EAST BOLDRE, , SO42 7WT	Single storey extensions; open sided porch; roofs to 2no dormer windows; chimney; cladding; external alterations; outbuilding with first floor	3/5/19	Comment 1. East Boldre Parish Council recommend PERMISSION, but would accept the decision reached by the National Park Authority's Officers under their delegated powers. The council would like a condition put in place to prevent the outbuilding from being incorporated to become part of the habitable space. They would also like the cladding and rendering to be as sympathetic to the area as possible.	14/5/19

19.0. Amenities.**19.1. To receive a report on allotment uptake for 2018/19.**

Several allotment holders were given one year's notice to vacate their plots because they were not in compliance with the allotments act of 1908-1950. Although the grass plots will be vacated next April, the other plot holders given notice decided not to renew their contract, their plots and have now been vacated. A couple of other plot holders have also decided not to renew their contracts, those on the waiting list have now been approached and most plots have been taken.

19.2. To consider costs of running the allotments.

East Boldre Parish Council											
Allotments costs by financial year											
		2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
		£	£	£	£	£	£				
Income	Rents	1,573	1,615	1,564	1,526	1,651	1,492	1,584.25	1,424	1,520	1,655
	Grants	2,749	-	-	-	-	-	-	-	-	-
	Water payment	250	260	252.5	253.5	256	225	299.75	297.5	603.25	incl in rent
	Total	4,572	1,615	1,817	1,780	1,907	1,717	1,884	1,722	2,123	1655
Exp	Rent	553	553	553	553	595	595	626	626	626	350 (estimate)
	Lease arrangement.										
	Registration	-	-	-	-	-	-	-	-	-	
	Tenants insurance	69	74	74	74	77	82	84	84	84	90 (estimate)
	NSALG membership	70	70	70	68	70	99	102	102	102	80 (estimate)
	Water payment	849	146.38	232.32	273	361	225	138	1613.41	£660	£350 (estimate)
	allotment advertising	-	-	-				62			
	Hedging	650	820	920	550	162	800	0	300	300	300 (estimate)
	Maintenance	2,190	195	-	364	300	790	0	931	1000	1,000 (estimate)
	Total	1,540	1,858	1,849	1,882	1,565	2,591	1,012	3,656	2,772	2,170
	Income- expenditure	3,031	-243	-33	-103	342	-874	872	-1,934	-649	-515

Chairman's signature:

Date: 11/6/2019

All plot holders were asked to pay an additional £10 to cover the increased cost of water. Everyone has paid this surcharge. All allotment rents have now been collected. £1000 has been added to maintenance costs to cover ploughing up grass plots and re-locating tenant plots.

20.0. To receive an update from Cllr Mans following the East Boldre Education Trust meeting.

Resolved: Cllr Mans updated the council during his report (agenda item 13.0)

21.0. To receive an update on the replacement of the Saturday 112 bus service.

Resolved: The clerk contacted Boldre PC, who are also interested in finding a solution to replacing the Saturday 112 bus service. Boldre agreed that taking responsibility for financing the bus Saturday service was out of the question because it was far too expensive. They would be happy to consider a taxi share, replacing the bus service if the price is right. Boldre would consider running the service for a 3 to 6 months trial rather than sign up for a year. They also suggested it should follow the 112 route and use the bus stops as pickup points. The clerk contacted Lisa Cooke from HCC to request three quotes from taxi companies who might be able to provide this taxi service. Unfortunately, HCC are struggling to find a taxi company willing to take on this service as Saturday is their busiest day of the week.

22.0. To consider HARA's request to:

- Support the principle of providing affordable housing in East Boldre and accepting the need identified (11 households).
- Agree to work with HARA to provide affordable homes for local people.
- Support moving forward with the available site and carrying out a consultation event with the community.

Resolved: East Boldre Parish Council are in support of providing affordable housing in East Boldre.

They agree to work with HARA to provide affordable homes for local people.

Before the council agree to moving forward with the available site, Cllr Holmes will contact the Beaulieu Estate to see if they would consider the use of Strawberry Fields as an alternative site because it's location is more appropriate than the proposed site in East Boldre.

Action Cllr Holmes

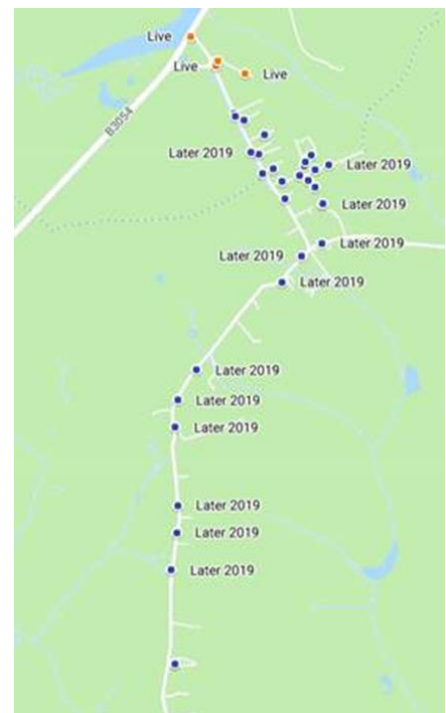
23.0. To review a parish council grant application for communication in East Boldre.

Resolved: Cllr Hawker and the Parish Clerk have drafted a grant application form for an SCF grant from NFNPA. All councillors are happy for the application to be submitted.

24.0. To receive a broadband update.

Resolved: Further to advice from Cllr Mans, Cllr Husband contacted Glen Peacey of HCC. This map shows the extent of planned and live coverage across East End and East Boldre and the strip of premises in between the two villages. The village of East End is covered by Full Fibre (FTTP) broadband offering speeds of up to 1Gb/s. Residents will need to contact an ISP of their choice to order a new service.

It also shows the planned route for FTTP delivery which should take place later this year once agreement has been reached between Openreach, the Forestry Commission and other relevant stakeholders. Cllr Mans advised Cllr Husband to keep in touch with Glen Peacey to ensure that the planned work takes place on schedule this year.



Chairman's signature:

Date: 11/6/2019

25.0. To receive verbal reports from external meetings.

Resolved: Cllr Hawker attended the Quadrant meeting.

- An update on the Fawley waterside development was given. This included information about the planned conservation areas within and around the small town. The development will include ferry and rail provision. Road access to the site still under review. This is still a concern and Cllr Husband suggested that East Boldre Parish Council should be mindful of the impact that road access will have on the village.
- A presentation was given on community led and rural affordable housing in the New Forest. Parish councils have been asked to consider this.
- The New Forest Professional Dog Walkers' Charter will be launched in June.

Cllr Hawker also updated the council on Emergency Planning project. A risk assessment document has now been created. Councillors have been asked to deliver a questionnaire to households in East Boldre seeking information and possible volunteers. Questionnaires will be analysed and collated. The next meeting emergency planning meeting will be held in July.

26.0. Agenda items for next meeting.

To receive an update on the Village Hub.

27.0. To confirm that the next meeting of East Boldre Parish Council will be held on Tuesday 11th June 2019 at 7.00 pm in East Boldre Village Hall.

Meeting closed 9.30pm