

East Boldre Parish Council

Notice of Meeting of the Parish Council

The next council meeting will held be on Tuesday 14th July 2020

The meeting will be held via Skype due to Covid 19 restrictions at 7.00 p.m.

All members of the Council are hereby summoned to attend **an online meeting of East Boldre Parish Council** to be held for the purpose of transacting the following business.

Public Participation

Members of the public and press are warmly invited to attend the Parish Council meeting as observers and can speak once on any agenda item, during the public session. Speeches shall not exceed three minutes and the session shall not normally exceed 15 minutes.

If you would like to join this virtual meeting you will need a computer or device that is internet enabled. Please contact the Clerk to receive a login password. You may also email or telephone the clerk with your comments to be raised at the meeting.

AGENDA

- 1.0. To accept apologies for absence.
- 2.0. Declaration of Interest in items on the agenda.
- 3.0. To confirm minutes of the meetings held on 9th June 2020.
 - 3.1. Matters arising from the minutes.
- 4.0. To receive clerks' report. (Circulated) FOR INFORMATION ONLY
[New Government guidelines to website accessibility will come into force in September this year. The clerk made amendments to the website last year, increasing font sizes where possible. The parish council looked at making various changes to the site last year. Cllr Holmes has requested that all councillors look through the guidelines and make recommendations on accessibility improvements to the site which can be fed back to E Mango.](#)
- 5.0. 5.0. To receive a report by County Councillor for East Boldre. FOR INFORMATION ONLY
 - 5.1. To receive questions on the report by the County Councillor.
- 6.0. To receive a report by District Councillor for East Boldre. FOR INFORMATION ONLY
 - 6.1. To receive questions on the report by the District Councillor.
- 7.0. Public session.
- 8.0. Finance.
 - 8.1 To receive payments for July 2020 in accordance with the budget and to note bank reconciliation. (Circulated pg 2).

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East Boldre Parish Council payment schedule				
<i>Payee</i>	<i>Bacs date</i>	<i>Item</i>	<i>Payment</i>	<i>folio</i>
Payments				
Microsoft	05/06/2020	office 365	£5.99	29
Kingsley parish council	10/06/2020	councillor training	£53.33	30
Royal Mail	13/06/2020	subscription	£36.00	31
plusnet	01/07/2020	parish council phone	£7.35	32
HMRC	06/07/2020	employees national ins	£8.36	33
N Curzon	03/07/2020	Clerk salary	£853.30	34
N Curzon	06/07/2020	Clerk expenses	£33.02	35
Microsoft	06/07/2020	office 365	£5.99	36
Forestry England	10/07/2020	football pitch rent	£225.00	37
Total paid			£938.03	
Amount transferred to current account			£2,000.00	48
Receipts as at date		<i>Detail</i>	<i>Amount</i>	
Bank interest	12/06/2020	monthly interest	£2.35	47
Total receipts			£2.35	
<i>Bank reconciliation</i>				
Balance as at date				
HSBC Current			£2,026.41	
HSBC Savings			£18,376.05	
Total			£20,402.46	
Net bank balance as at date				
The net balances reconcile to the cash book for the year to date, as follows				
Opening balances			£17,261.97	
Add receipts			£11,461.80	
less payments			-£13,321.31	
uncleared cheques			0.00	
uncleared payments			£5,000.00	
Total			£20,402.46	

9.0. To consider planning application: 20/00425 - PADDOCK ADJACENT TO HEATHLANDS, PAGES LANE.

10.0. To receive a report on the meeting with PC Jason Eastwood.

Cllr Hawker and Cllr Holmes had a meeting in East Boldre with PC Eastwood to discuss the continued anti-social behavior in the village. And the parish council will be looking at various solutions to issue.

11.0 To review the amendments to the allotment rules (circulated by Cllr Holmes)

12.0 To receive an update on the Convex mirror

Cllr Gabzdyl to update – following discussion at Verderers court

13.0 To address issues arising from the internal audit:

1 Control area Issue Recommended Action Asset additions For the purposes of the AGAR, all assets should be included at cost, even when their insurance value significantly exceeds that. The telephone kiosks should be shown at £1 on the asset register. (guidance here Para 5.60)

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- 2 Wages cost For Annual Return purposes, all wages and taxes - even those funded by grants - should be included in Box 4. For 19/20 the management accounts will not match the AGAR because of the Oral History project. The cashbook correctly reflects the costs. PAYE employers allowance In the HMRC payroll software, the default is to claim the employers allowance, even though Local Councils are not eligible. While the clerks wages remain above the NI limit, care should be taken that the software operates correctly.
- 3 Members pecuniary interests It would appear from the minutes that, as is very common in small parishes, members have been given dispensations to maintain quorum even when they have a DPI. (This particularly arises around local businesses, allotments, planning and charities) For the sake of transparency and compliance with the spirit of the Members Interest disclosures, it may be worth the council adopting the system where those with a DPI do not Chair that item in the meeting, so that the Chair is independent of the discussion.
- 4 Approval of the AGAR East Boldre is subject to external audit this year. Care should be taken that the AGAR approval is clearly in the S1 then S2 format (guidance here) Please find enclosed my invoice for the agreed fee. If either you or the members of the
- 14.0. To discuss the increased use of Hatchet Pond and the affect this has had on surrounding area.
The clerk has received an email from a New Forest litter picker who has noted that around Hatchett Pond and there is plenty of evidence of human excrement at and around the site of the closed toilets. While several other facilities maintained by Forestry England are also closed, they are making updates and changes to locks and cleansing schedules ahead of re-opening but nothing is in evidence at Hatchett. It is rumoured that FE intends to demolish them with no other public toilets in the area.
- 15.0 To receive reports from external meetings.
Cllr Hawker – Quadrant meeting, Cllr Clark SFT Hall meeting.
- 16.0. Agenda items for next meeting.
- 17.0 To confirm the next Parish Council meeting as 7.00pm on 11th August only if urgent business to discuss, or on 8th September 2020. **In East Boldre Village Hall.**