

**East Boldre Parish Council  
Minutes of the meeting held at the Village Hall  
on Tuesday 9<sup>th</sup> September 2025**

Councillors present:

Beverley Hawker (Chair), Ian Moyse, Mike Husband and Mike Urwin

In attendance:

Helen Symmons Locum Parish Clerk

The Chairman welcomed everyone to the meeting.

**1. Apologies for absence**

Cllrs Anna Rostand and Lou Cranton. County Cllr Keith Mans and District Cllr Dan Poole

The Chairman advised that Teresa Morrissey had resigned as a councillor. The Locum Clerk will contact NFDC to have the Notice of Casual Vacancy announced.

**2. Declaration of interest in items on the agenda**

None.

**3. To confirm minutes of the meeting held on 8<sup>th</sup> July 2025**

Members **RESOLVED** the minutes as a true record of the June meeting which were signed by the Chairman.

**4. Report by County Councillor**

None received

**5. Report by the District Councillor**

None received in time for the meeting although the Chairman advised that she had received updating correspondence from NFDC that day regarding the waste collections and the Locum Clerk will distribute this to Councillors.

**6. Public session**

There were no public present.

**7. Locum Clerk's Report**

The Council **NOTED** all elements of the agenda report regarding the 2031 Census, LGS Pay Agreement 2025 and date of the Hampshire ALC AGM and Annual Conference.

**8. Planning**

**8.1 New Application – 25/00848FULL Chapel Lane Cottage, Lymington Road, SO41 5SS – Council RESOLVED** the application as follows:

No briefing sheet was provided with this application, nor could one be found on the portal. The Parish Council therefore agreed to select Box 5 – to accept the decision reached by NFNPA officers under delegated powers. However, the Council raised two concerns:

Chairman's signature:

Date: 14<sup>th</sup> October 2025

1. The outbuilding could be easily converted into accommodation for business/tourist use. The Council therefore felt a planning condition should be applied to prevent the outbuilding from being used as alternative accommodation.

2. To mitigate the impact of light pollution on the night-time ecosystem (e.g. owls), the Council would like an additional condition requiring the installation of blackout blinds on the rooflights.

## 8.2 Determined Applications

Council **NOTED** the determined applications by NFPA as detailed in the agenda as follows:

25/00770CONS, Wood End – No objection

25/00774CONS, Oak View – No objection

25/0077/EC, The Wheelhouse - No objection

## 9. Finance

9.1 Monthly report (published to website) - **NOTED**

9.2 Bank reconciliation for July & August (published to website) – **RESOLVED** and signed

9.3 July & August payments and income (published to website) - Council **RESOLVED** the payments and **NOTED** the income

9.4 Council **NOTED** the interest rate change on the Instant Access account.

9.5 AGAR 2025-26 Audit changes report – **RESOLVED** the recommended GDPR training for the incoming Clerk and **RESOLVED** the IT policy with two slight amendments. It was highlighted that new Councillors should be advised of the potential for spam emails on induction.

## 10. Governance

- 10.1 The Locum Clerk and Chairman reported to Council on the Clerk and RFO vacancy and recruitment processes taken. Council **RESOLVED** the recommendation of the Interview Panel to appoint Susan James as Parish Clerk and RFO, subject to satisfactory reference. The Locum Clerk will liaise regarding a start date and handover period.

## 11. To receive reports from external meetings

- Cllr Urwin advised of the recent meeting held regarding a bus shelter. It was deemed structurally sound but required refurbishment. Following receipt of a quote, it was **RESOLVED** to have the works undertaken by Jack Harvey Carpentry at a cost of £360 (from Parish Maintenance budget). The Locum Clerk will arrange. The Council has the power to maintain the bus shelter under Local Government (Miscellaneous Provision) Act 1953, s.4
- Cllr Moyse provided a report on the work of the New Forest Consultative Panel where Brian Tarnoff is the Chairman. The NF Commoner Committee is making attempts to be enrolled as a national minority status which will give them a better voice within the Forest and a requirement to be a consultee on Forest matters. The Verderers have been proactive regarding the new waste collections as it is very apparent the donkeys can access bins. Incident numbers within the Forest were advised and the Local Plan is being reviewed.
- Cllrs Hawker and Urwin provided a report on the work of the NFNPA South East Quadrant where local government reorganisation proposals had been discussed. The vote taken within the meeting was unanimous for the NFDC proposal but ultimately the decision will be a government one. Protection Orders are due for renewal and preferably continuation.

Chairman's signature:

Date: 14<sup>th</sup> October 2025

NFNPA is experiencing less government revenue for the provision of car parks. They wish to be part of the Local Government devolution discussions when they take place. Cllr Urwin will be the representative on the Quadrant for East Boldre PC.

- Cllr Hawker gave an update on what East Boldre Parish Council had done to promote the Local Government Reorganisation meetings and what had been attended by Councillors. Feedback will be sent out to Councillors from a recent Hampshire County Council meeting. A further Stakeholders briefing is being organised by Hampshire CC 18<sup>th</sup> September (online). The cut-off date for response submissions by all Councils in the first wave is 26<sup>th</sup> September.
- Cllr Husband advised that the next meeting of the NF Assoc. of Local Councils was 22<sup>nd</sup> September.
- School Fields – have applied for Lottery and CiL funding.
- Village Hall – hope to hear the results from grant applications imminently.

## 12. Update from Handy Trust

Council **NOTED** the report and would be open to a trial period subject to availability at the Village Hall. This matter was deferred until the next meeting pending a response from the Village Hall Committee.

## 13. I.T. Support

The report was **NOTED**, and the Locum Clerk will ensure it is provided in the handover to the new Clerk.

## 14. Lengthsman

Councillors **NOTED** the agenda report and the balance of £1177.09. Council **RESOLVED** to obtain quotes to have two sets of railings painted and the village signs refurbished.

## 15. Annual New Forest Survey

This was completed and the Locum Clerk will submit.

## 16. Allotments

- 16.1 It was **RESOLVED** to send a termination notice to the tenant whose rent remains unpaid for over 40 days.
- 16.2 It was **NOTED** that the Elm tree would be a cost to Council in future but at present was being monitored.

## 17. Agenda items for next meeting

Cllr Husband will invite Wessex Internet to the next meeting.

Handy Trust- update on costs and Village Hall response

The internal auditor is to be appointed formally.

## 18. To confirm next Parish Council meeting as 7.00pm on 14th September 2025 in East Boldre Village Hall.

The Chairman closed the meeting at 8:35 pm.

Chairman's signature:

Date: 14<sup>th</sup> October 2025