

# East Boldre Parish Council

## **Notice of Meeting of the Parish Council**

The next council meeting will held be on Tuesday 12<sup>th</sup> November 2019  
**in East Boldre Village Hall** at 7.00 p.m.

All members of the Council are hereby summoned to attend a meeting of East Boldre Parish Council to be held for the purpose of transacting the following business.

### **Public Participation**

Members of the public and press are warmly invited to attend the Parish Council meeting as observers and can speak once on any agenda item, during the public session. Speeches shall not exceed three minutes and the session shall not normally exceed 15 minutes.

### **AGENDA**

- 1.0. To accept apologies for absence.
- 2.0. Declaration of Interest in items on the agenda.
- 3.0. To confirm minutes of the meetings held on 12<sup>th</sup> October 2019.
- 4.0. To receive clerks' report. (Circulated) FOR INFORMATION ONLY
  - HCC has asked the parish council to raise awareness of the EU Settlement Scheme. The EU Settlement Scheme is a free Scheme which enables EEA and Swiss citizens resident in the UK, and their family members, to obtain the status they will require in order to live and work in the UK after 30 June 2021 (or after 31 December 2020 if there is a no deal exit). There is a national helpline number for those who require assistance in filling in the applications, provided by the EU Settlement Resolution Centre. Further information about this is available on the parish council website (latest news)
  - HARAHA would like to hold a consultation with East Boldre residents about the proposed site for affordable housing in the village. They have booked School Fields Trust Hall on Monday 9<sup>th</sup> December from 3pm-9pm, however NFDC has now advised that this event should not take place during Purdah, and the clerk has asked them to reschedule the consultation in the new year.
  - The EBOH project is now really coming together. Soundbites are now uploaded to Sound Cloud and are also available on New Forest Knowledge.
  - The clerk applied for a grant from the Beaufort Trust for the project and is delighted to say that they have given the Parish Council £3000 towards the project which will be spent on a listening station to play the oral history recordings, which will be sited in the village hall.
  - The clerk has also been in touch with Jamie Burton from NFDC and had a meeting on 11/11/19 to discuss how the district council could be involved in the project.
- 5.0. To receive a report by County Councillor for East Boldre. FOR INFORMATION ONLY
  - 5.1. To receive questions on the report by the County Councillor.
- 6.0. To receive a report by District Councillor for East Boldre. FOR INFORMATION ONLY
  - 6.1. To receive questions on the report by the District Councillor.
- 7.0. Public session.
- 8.0. Finance.
- 8.1 To receive payments in accordance with the budget and to note bank reconciliation. (Circulated pg 2).

East Boldre Parish Council contact -Parish Clerk – Nicola Curzon

[clerk.eastboldre@parish.hants.gov.uk](mailto:clerk.eastboldre@parish.hants.gov.uk) Telephone – 07562985631  
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<i>Payee</i>	<i>Bacs date</i>	<i>Item</i>	<i>Payment</i>
<b>Payments</b>			
School Fields Trust	16/10/2019	Grant	£480.00
Viking Direct	16/11/2019	stationary	£106.96
Datacenta	04/11/2019	hosting email	£150.00
N Curzon	06/11/2019	Clerk salary	£1,337.02
N Curzon	06/11/2019	Clerk expenses	£87.76
East Boldre Village Hall Trust	06/11/2019	Hall rental	£300.00
HMRC	12/11/2019	Tax and NI contribution	£195.64
<b>Total paid</b>			<b>£2,657.38</b>
<b>Amount transferred to current account</b>			<b>£2,000.00</b>
<b>Receipts as at date</b>		<b>Detail</b>	<b>Amount</b>
Bank interest			£3.55
Beaufort trust Grant			£3,000.00
<b>Bank reconciliation</b>			
<b>Balance as at date</b>			
HSBC Current	06/11/2019		£986.75
HSBC Savings	06/11/2019		£25,846.83
<b>Total</b>			<b>£26,833.58</b>
<b>Net bank balance as at date</b>			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances			£23,091.95
Add receipts			£21,613.44
uncleared cheque			£195.64
uncleared payment cheque			-£3,000.00
Less payments			-15,067.45
<b>Total</b>			<b>£26,833.58</b>

8.2.To consider a 2<sup>nd</sup> review the budget for 2019-20. (circulated Pg 3)

8.3 To consider the proposed budget for 20-21 (circulated Pg 4)

## East Boldre Parish Council

### Notice of Meeting of the Parish Council

East Boldre Parish Council - expenditure compared with budget to date							
	Budget	Actual	Budget	Actual	Budget	To date	Forecast
	2017/18	2017/18	2018/19	2018/19	2019/20	2019/20	2019-20
<b>Income</b>							
Precept	14,271.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Bank Interest	10.00	9.33	10.00	30.96	15.00	26.00	30.00
Allotments rental	1,550.00	1,584.25	1,500.00	1,422.00	2,000.00	1,519.50	1,519.50
Allotments water	300.00	299.75	250.00	300.25	1,000.00	603.25	603.25
Training	0.00	0.00	50.00	450.00	300.00	0.00	0.00
DLPC Computer	133.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants (incl EBOH grants)	729.00	763.20		500.00	2,800.00	3,800.00	5,800.00
Misc	0.00	95.49	0.00	0.00	0.00	100.00	100.00
VAT recovered	400.00	233.56	2,000.00	2,615.09	1,000.00	564.69	1,000.00
<b>Total Income</b>	<b>17,393.00</b>	<b>17,985.58</b>	<b>18,810.00</b>	<b>20,318.30</b>	<b>22,115.00</b>	<b>21,613.44</b>	<b>24,052.75</b>
<b>Expenditure</b>							
<i>Administrative Expenditure</i>							
Salaries inc PAYE & NI	7,166.00	8,919.30	7,200.00	6,832.87	7,436.00	5,486.76	7,500.00
Stationery & postage	400.00	385.80	400.00	565.66	400.00	429.17	600.00
Travel Allowance	300.00	445.75	500.00	288.90	500.00	243.00	500.00
Office Allowance	267.00	266.58	270.00	266.78	270.00	177.76	270.00
Equipment	500.00	866.52	1,000.00	915.34	2,000.00	116.89	1,500.00
Training	300.00	690.60	700.00	1,017.10	2,000.00	140.00	300.00
VAT Paid	400.00	454.23	400.00	1,081.51	1,000.00	611.52	1,000.00
<b>Total Admin cost</b>	<b>9,333.00</b>	<b>12,028.78</b>	<b>10,470.00</b>	<b>10,968.16</b>	<b>13,606.00</b>	<b>7,205.10</b>	<b>11,670.00</b>
<i>Operating Expenditure</i>							
Newsletter	600.00	0.00	600.00	470.00	500.00	225.00	500.00
Hall Hire	300.00	340.00	300.00	296.57	300.00	0.00	350.00
Audit & Legal Fee	500.00	478.43	500.00	190.00	250.00	190.00	250.00
Insurance	380.00	400.00	420.00	416.00	500.00	443.33	443.33
Subscriptions	620.00	798.79	800.00	1,569.00	2,000.00	1,449.00	2,000.00
Advertising	100.00	61.80	50.00	0.00	100.00	0.00	0.00
S137 Grants	550.00	400.00	600.00	400.00	800.00	1,530.00	1,800.00
Grants	700.00	266.66	700.00	324.34	5,000.00	0.00	0.00
Chairman's expenses	60.00	0.00	60.00	0.00	60.00	0.00	0.00
Parish maintenance	100.00	0.00	100.00	842.52	2,000.00	1,288.00	1,500.00
Defibrillator	250.00	0.00	300.00	0.00	300.00	0.00	0.00
Public transport subsidy	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00
EBOH	0.00	0.00	0.00	0.00	500.00	1,542.82	10,000.00
Election expenses	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00
<b>Total Op. Cost</b>	<b>4,160.00</b>	<b>2,745.68</b>	<b>4,430.00</b>	<b>4,508.43</b>	<b>15,810.00</b>	<b>6,668.15</b>	<b>16,843.33</b>
<i>Parish maintenance</i>							
Seats	50.00	0.00	50.00	0.00	50.00	0.00	0.00
Bus shelters	100.00	0.00	500.00	0.00	500.00	0.00	500.00
Notice boards	50.00	0.00	100.00	0.00	100.00	0.00	0.00
Speed Limit Reminder	400.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Allotments</i>							
Rent, insurance, NSALG	710.00	709.64	800.00	820.64	800.00	626.00	626.00
Water	300.00	138.23	150.00	1,613.41	650.00	97.70	650.00
Hedging	900.00	0.00	500.00	466.00	1,000.00	0.00	1,000.00
Fencing	1,000.00	0.00	500.00	100.00	500.00	156.00	200.00
Maintenance	500.00	0.00	500.00	931.20	1,000.00	97.70	150.00
<b>Total Maint. Cost</b>	<b>4,010.00</b>	<b>847.87</b>	<b>3,100.00</b>	<b>3,931.25</b>	<b>3,950.00</b>	<b>977.40</b>	<b>3,126.00</b>
<b>Grand Total Expenditure</b>	<b>17,503.00</b>	<b>15,622.33</b>	<b>18,000.00</b>	<b>19,407.84</b>	<b>33,366.00</b>	<b>14,850.65</b>	<b>31,639.33</b>
<i>Summary</i>							
Total Income	17,393.00	17,985.58	18,810.00	20,318.30	22,115.00	21,613.44	24,052.75
Total Expenditure	17,503.00	15,622.33	18,000.00	19,407.84	33,366.00	14,850.65	31,639.33
<b>Surplus (shortfall)</b>	<b>-110.00</b>	<b>2,363.25</b>	<b>810.00</b>	<b>910.46</b>	<b>-11251.00</b>	<b>6,762.79</b>	<b>-7,586.58</b>
<i>General Fund</i>							
Opening balance	19,818.24	19,818.24	22,181.49	22,181.49	23,091.95	23,091.95	23,091.95
Add surplus above	-110.00	2,363.25	810.00	910.46	-11251.00	6,762.79	-7,586.58
Ring fenced	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	8,500.00	8,500.00
<b>Closing balance</b>	<b>16,208.24</b>	<b>18,681.49</b>	<b>19,491.49</b>	<b>19,591.95</b>	<b>8,340.95</b>	<b>21,354.74</b>	<b>7,005.37</b>

East Boldre Parish Council contact - Parish Clerk – Nicola Curzon

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East Boldre Parish Council - expenditure compared with budget to date						
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Forecast</u>	<u>Budget</u>	<u>To date</u>
	2018/19	2018/19	2019/20	2019-20	2020-21	2020-21
<b>Income</b>						
Precept	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00
Bank Interest	10.00	30.96	15.00	30.00	20.00	0.00
Allotments rental	1,500.00	1,422.00	2,000.00	1,519.50	1,235.00	0.00
Allotments water	250.00	300.25	1,000.00	603.25	0.00	0.00
Training	50.00	450.00	300.00	0.00	0.00	0.00
Grants		500.00	0.00	5,800.00	2,000.00	0.00
Misc	0.00	0.00	0.00	100.00	0.00	0.00
VAT recovered	2,000.00	2,615.09	1,000.00	1,000.00	1,000.00	0.00
<b>Total Income</b>	<b>18,810.00</b>	<b>20,318.30</b>	<b>19,315.00</b>	<b>24,052.75</b>	<b>19,255.00</b>	<b>0.00</b>
<b>Expenditure</b>						
<i>Administrative Expenditure</i>						
Salaries inc PAYE & NI	7,200.00	6,832.87	7,436.00	7,500.00	8,000.00	0.00
Stationery & postage	400.00	565.66	400.00	600.00	800.00	0.00
Travel Allowance	500.00	288.90	500.00	500.00	500.00	0.00
Office Allowance	270.00	266.78	270.00	270.00	270.00	0.00
Equipment	1,000.00	915.34	2,000.00	1,500.00	2,000.00	0.00
Training	700.00	1,017.10	2,000.00	300.00	1,000.00	0.00
VAT Paid	400.00	1,081.51	1,000.00	1,000.00	1,000.00	0.00
<b>Total Admin cost</b>	<b>10,470.00</b>	<b>10,968.16</b>	<b>13,606.00</b>	<b>11,670.00</b>	<b>13,570.00</b>	<b>0.00</b>
<i>Operating Expenditure</i>						
Newsletter	600.00	470.00	500.00	500.00	500.00	0.00
Hall Hire	300.00	296.57	300.00	350.00	350.00	0.00
Audit & Legal Fee	500.00	190.00	250.00	250.00	250.00	0.00
Insurance	420.00	416.00	500.00	443.33	500.00	0.00
Subscriptions	800.00	1,569.00	2,000.00	2,000.00	2,000.00	0.00
Advertising	50.00	0.00	100.00	0.00	0.00	0.00
S137 Grants	600.00	400.00	800.00	1,800.00	1,000.00	0.00
Grants	700.00	324.34	5,000.00	0.00	2,000.00	0.00
Chairman's expenses	60.00	0.00	60.00	0.00	60.00	0.00
Parish maintenance	100.00	842.52	2,000.00	1,500.00	1,000.00	0.00
Defibrillator	300.00	0.00	300.00	0.00	1,300.00	0.00
Public transport subsidy	0.00	0.00	2,000.00	0.00	0.00	0.00
EBOH	0.00	0.00	500.00	10,000.00	0.00	0.00
Election expenses	0.00	0.00	1,500.00	0.00	0.00	0.00
<b>Total Op. Cost</b>	<b>4,430.00</b>	<b>4,508.43</b>	<b>15,810.00</b>	<b>16,843.33</b>	<b>8,960.00</b>	<b>0.00</b>
<i>Parish maintenance</i>						
Seats	50.00	0.00	50.00	0.00	50.00	0.00
Bus shelters	500.00	0.00	500.00	500.00	500.00	0.00
Notice boards	100.00	0.00	100.00	0.00	3,000.00	0.00
Speed Limit Reminder	0.00	0.00	0.00	0.00	0.00	0.00
<i>Allotments</i>						
Rent, insurance, NSALG	800.00	820.64	800.00	626.00	800.00	0.00
Water	150.00	1,613.41	650.00	650.00	650.00	0.00
Hedging	500.00	466.00	1,000.00	1,000.00	1,000.00	0.00
Fencing	500.00	100.00	500.00	200.00	500.00	0.00
Maintenance	500.00	931.20	1,000.00	150.00	2,000.00	0.00
<b>Total Maint. Cost</b>	<b>3,100.00</b>	<b>3,931.25</b>	<b>3,950.00</b>	<b>3,126.00</b>	<b>8,500.00</b>	<b>0.00</b>
<b>Grand Total Expenditure</b>	<b>18,000.00</b>	<b>19,407.84</b>	<b>33,366.00</b>	<b>31,639.33</b>	<b>24,530.00</b>	<b>0.00</b>
<i>Summary</i>						
Total Income	18,810.00	20,318.30	19,315.00	24,052.75	19,255.00	0.00
Total Expenditure	18,000.00	19,407.84	33,366.00	31,639.33	24,530.00	0.00
<b>Surplus (shortfall)</b>	<b>810.00</b>	<b>910.46</b>	<b>-11,251.00</b>	<b>-7,586.58</b>	<b>-5,275.00</b>	<b>0.00</b>
<i>General Fund</i>						
Opening balance	22,181.49	22,181.49	23,091.95	23,091.95		
Add surplus above	810.00	910.46	-11,251.00	-7,586.58	-5,275.00	
Ring fenced	3,500.00	3,500.00	3,500.00	8,500.00	3,500.00	
<b>Closing balance</b>	<b>19,491.49</b>	<b>19,591.95</b>	<b>8,340.95</b>	<b>7,005.37</b>		

East Boldre Parish Council contact - Parish Clerk – Nicola Curzon

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8.3. Agree precept for 2020-21.

8.4 To confirm the HSBC mandate for a local Authority and to amend bank signatories.

9.0. Planning - To consider planning application: 19/00810 Replacement dwelling and outbuilding (Demolition of existing dwelling and outbuildings) Glengarry, Main Road, East Boldre, SO42 7WT

10.0. To receive an update on the proposed HARA consultation for affordable housing in East Boldre.

11.0. To receive an update about inconsiderate parking around Matthews Lane.

Further to the response from Forestry England, the clerk has contacted HCC to request the installation of a convex mirror on the post opposite Matthews Lane, in order to increase visibility for residents leaving the Lane.

12.0. To receive an update on antisocial behaviour around the bus shelter.

The clerk has filled in a NFDC survey for a safer New Forest, highlighting the bus shelter area.

13.0. To receive an update on the emergency plan

The parish council will need to fund equipment for the emergency plan at a cost of £1000 (Cllr Hawker to give details)

14.0. To receive reports from external meetings.

15.0. Agenda items for next meeting.

16.0 To confirm the next Parish Council meeting as 7.00pm on 10<sup>th</sup> December 2019 only if urgent business to discuss, or on 14<sup>th</sup> January 2020, in **East Boldre Village Hall**.

Parish Clerk to East Boldre 06/11/19