

**East Boldre Parish Council**  
**Minutes of the meeting held at the Village Hall**  
**on Tuesday 13 May 2025**

Councillors present:

Beverley Hawker (Chair), Mike Husband, Mike Urwin, Ian Moyse

In attendance:

1 member of public, County Cllr Keith Mans, Katie Walding (Locum Parish Clerk)

BH welcomed everyone to the meeting.

**1. Election of Chairman**

MU proposed BH and IM seconded. Resolved unanimously to elect BH as Chairman.

**2. Signature of Chairman's Declaration and Acceptance of Office**

Completed.

**3. Election of Vice Chairman**

BH proposed IM and MH seconded. Resolved unanimously to elect IM as Vice Chairman. Signature of Vice-Chairman's Declaration and Acceptance of Office completed.

**4. To review Councillors' allocation of responsibilities**

Members reviewed their current roles and responsibilities and agreed to maintain most as they were:

BH – Chairman, General Purposes, Finance and Amenities including allotments. Representative to NFNPA Southeast Quadrant.

IM - Vice-Chair, General Purposes, Finance and Planning. Representative on New Forest Consultative Panel.

MH – General Purposes. Village Hall Trustee and contact for broadband upgrade. Representative on the New Forest Association of Local Councils

MU – Environment matters, planning. Representative on New Forest Consultative Panel.

TM – Representative to NFNPA South East Quadrant

AR – Representative for highways and Passenger Transport Forum. Representative for NFDC Community Forum.

Members proposed that LC become representative at the School Fields Trust, and AR become Chapel Stores community shop representative.

NFALC representative is MH but anyone else is welcome to attend.

Consultative Panel representative is IM currently, but MU would be interested in attending when available.

**5. Apologies for absence**

Received and accepted from AR, LC and TM.

**6. Declaration of interest in items on the agenda**

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None.

## **7. To confirm minutes of the meeting held on 8 April 2025**

Members had reviewed and approved the minutes as a true record of the April meeting.

### **7.1 Matters arising**

- 4.5 – The overgrown road hedge has been cut back
- 5 – Cllr Mans encouraged all to comment on the consultation – several members responded
- BH and AR attended the NFDC/NFALC meeting. Kate Ryan was excellent and the briefing was extremely informative and positive. NFDC is trying to get the best for the Forest by joining with Test Valley and Winchester – the whole room seemed in favour of the Forest staying together and away from Southampton City Council. Proposals will be put in the autumn. Another meeting later in the year and all are encouraged to attend.
- Handy Trust – a meeting is scheduled with Sofia in early June to plan the initial actions (leaflets and distribution, timings) to be attended by TM and BH.
- 12.1 – Allotments risk assessment completed.
- 12.3 Sponsorship funds to School Fields Trust are in hand.
- MU reported on the recent cycling event, where he monitored an hour or so of the event, and was pleased to report that the problems foreseen didn't arise. Pleased to say there was little traffic impeded in East Boldre. BH noted that the cyclists spread across the road and didn't look behind to see traffic backing up at Beaulieu hill. Every cyclist had a number on their back and the front of the bike, but they were too small to be visible. MU will feed that back to the organisers, along with the importance of maintaining the non-competitive aspect of the event.

## **8. To receive the Clerk's report via the Locum Clerk. FOR INFORMATION ONLY**

A quiet month with significant focus on end of year accounts, allotment renewals and internal audit on 15 May.

Update on NFDC waste strategy: East Boldre should be included in wheelie bins and food caddies being delivered, for collections to start from 6<sup>th</sup> June. There will be support available for eligible households, including the assisted collection service and a form to apply for bins with different capacity or extra bins.

Allotment renewals: Four new holders signed up in April, with pending interest from three more. Several plots are still available and cllrs were invited to help spread the word.

## **9. To receive a report by the County Councillor for East Boldre. FOR INFORMATION ONLY**

Annual Meeting at the County Council will take place next week when Cllr Mans relinquishes his role as Chair. Nick Adams King will remain Leader.

Regarding reorganisation, the KPMG report has been produced, and there are likely to be different proposals put forward. Cllr Mans thinks the most cost-effective solution would be to leave as is and not try to split the county into 3-4 unitaries, as the cost would bear heavily on everyone. Some

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services would be compromised with the split – for example social services, roads, education. There would need to be some focus to ensure people can get access more locally from the larger and more remote councils.

### **9.1 To receive questions on the report by the County Councillor**

Who would the Mayor represent? Strategic authority (mayor) is a separate process and likely to be confused by the public as part of the reorganisation. But they will represent the whole of Hampshire, the two city councils and IOW. The reorganisation presents an opportunity for towns and parishes to do more locally.

Devolved budgets have not been confirmed yet but hopefully will be kept for this year.

### **ACTION – LW to report the pothole on Chapel Lane to Hampshire Highways**

**10. To receive a report by the District Councillor for East Boldre. FOR INFORMATION ONLY**  
Cllr Poole was unable to attend.

**10.1 To receive questions on the report by the District Councillor**

**11. Public session**  
No matters raised.

**12. To review applications:**

**12.1 25/00422FULL. Homestead Cottage, Main Road, East Boldre, Brockenhurst, SO42 7WT**

The property is a heritage building, and proposed garage is rather substantial, at 6m high, and next to a diminutive dwelling. It would be visible from the front of the dwelling (open Forest) and the side. There is already a garage on the property. Whilst a single storey garage would present no issues, members have reservations and would like to see the Parish Briefing Note before making a recommendation.

**ACTION: defer to next month and obtain PBN for members to consider**

**12.2 25/00492CONS. Honey Cottage, Pages Lane, East Boldre, Brockenhurst, SO42 7WG**

This application is incomplete; there are no details beyond 'prune' and members are therefore unable to comment.

**ACTION: Ask NFNPA Tree officer to survey and members will support their recommendation**

**13. Finance**

**13.1 To receive monthly report and bank reconciliation for April (circulated)**  
No questions raised.

**13.2 RFO to present AGAR return for 2024-25 section 2 for review and approval (circulated)**  
Approved and signed as required.

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**RESOLVED to approve the signing of the AGAR section 2 for submission to BDO**

**14. Governance**

**14.1 To review parish council insurance renewal from Clear Councils (formerly BHIB) 2025-26 (circulated)**

Clear Insurance had informed the Clerk of a slight increase: “Unfortunately, with the new insurers, the Legal Expenses premium is now chargeable and not subject to the Long Term agreement. I have managed to secure a discount on the premium and revised terms have been sent to you at £512.88 inclusive of 12% Premium Tax and our administration fee”.

**RESOLVED to accept the quote for insurance and renew with Clear Insurance at £512.88**

**14.2 To confirm membership of Hants Association of Local Councils, and the Society for Local Council Clerks (SLCC)**

HALC has increased membership from last year from £382 to £416, including NALC levy. In addition, LCPD membership offered by HALC (covering legal and HR) is £180 ex VAT, the same as last year. SLCC: membership due in December (£150 for this current year).

**RESOLVED to approve subscriptions to HALC at £416 plus LCPD membership at £180+VAT and SLCC at £150**

**14.3 To review finance risk management record (circulated)**

Noted and accepted.

**14.4 Declaration of conflict of interests with BDO Auditors**

No conflicts of interest were raised.

**14.5 To review asset register (Circulated)**

The Asset Register was approved.

**14.6 To review allotment risk management record (Circulated)**

Members had reviewed and approved the risk assessment.

**15. To receive reports from external meetings**

Two councillors met with Richard Williams (Hants Police PCSO) and discussed four items:

- SpeedWatch: the unit has a 100m limit, but Op Mountie team with speed guns can cover 500m; request made for them to come to the B3054. This will be made.
- Regarding the theft at the allotments, if it had been reported then it would have been investigated. Another site (which was reported) had broken glass - fingerprints were taken and culprits were subsequently caught. Always report everything to 101.
- Community visits to the shop – Police surgeries have not happened for some time and are missed. The PCSO said these won’t happen monthly but will happen hopefully every two months, perhaps around 9am and 3pm as drop-ins. He recognised the importance of being

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seen in an informal setting. The PCSO was very interested to hear about the plans with the Handy Trust.

- The PSCO emphasised that any resident with issues in the village could contact him confidentially via his email.
- Finally, a report from a resident about an Aston Martin speeding was reported to Police. The resident was able to share a full description of the but could not provide concrete evidence of the exact speed. The evidence has been logged by police so that the car registration is picked up anywhere else in the county when speeding, this could be used as supporting information. Reporting is worthwhile.

MU asked if there was any chance of SpeedWatch coming to St Leonard's Road. BH explained that any location must be assessed and approved before a session can be run there.

**ACTION: Ask PCSO to assess the location.**

MU commented that an average speed camera on the B3054 would solve the problem, but members noted that it was very unlikely that these would ever be installed.

A recent SpeedWatch session recorded no speeding vehicles as the line of site meant they had slowed suitably within range. There would be another activity next week.

The next SE Quadrant meeting was scheduled for 28<sup>th</sup> May. Members noted Steve Avery had now left the NFNPA and that he had made a significant contribution over many years. BH would send a card.

**16. Agenda items for next meeting**

To consider CPRE membership for the Council following the presentation at NFALC by David Rigby

**17. To confirm next Parish Council meeting as 7.00pm on 10 June 2025 in East Boldre Village Hall.**

The Chairman closed the meeting at 8:10 pm.

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## Appendix 1

## East Boldre Parish Council payment schedule - April 2025

<i>Date</i>	<i>Payee</i>	<i>Detail</i>	<i>Folio</i>	<i>trans</i>	<i>Amount</i>
<b>Payments</b>					
02-Apr-25	NSALG	Affiliate members ALI	1	BP	£203.00
02-Apr-25	FORESTRY ENGLAND	Allotments lease	2	BP	£345.00
10-Apr-25	Katie Walding	Locum support	3	BP	£78.00
16-Apr-25	New Forest Signs	Allotment sign	4	BP	£60.00
21-Apr-25	HSBC	Bank charges	5	DR	£5.00
22-Apr-25	EE LIMITED	Parish cl phone	6	DD	£6.88
25-Apr-25	HMRC SDDS	HMRC PAYE	7	DD	£32.40
28-Apr-25	ROYAL MAIL FINANCE	PO Box	8	DD	£42.60
28-Apr-25	NSALG S1604C	Refund - 2 April ALI	9	CR	-£28.00
29-Apr-25	XNet Services Ltd	Email support Dec 2023-24	10	BP	£60.00
29-Apr-25	HALC	Affiliation 2025-26	11	BP	£416.00
29-Apr-25	E Welch	Clerk salary	12	BP	£445.28
<b>Total payments</b>					<b>£1,666.16</b>
<b>Receipts</b>					
12-Apr-25	HSBC	Bank interest	2	CR	£24.57
15-Apr-25	[name withheld]	Allot rent	3	CR	£56.14
15-Apr-25	[name withheld]	Allot rent	4	CR	£31.89
15-Apr-25	[name withheld]	Allot rent	5	CR	£29.02
16-Apr-25	[name withheld]	Allot rent	6	CR	£88.24
16-Apr-25	[name withheld]	Allot rent	7	CR	£35.00
21-Apr-25	[name withheld]	Allot rent	8	CR	£36.21
22-Apr-25	[name withheld]	Allot rent	9	CR	£51.84
25-Apr-25	[name withheld]	Allot rent	10	CR	£44.36
25-Apr-25	[name withheld]	Allot rent	11	CR	£80.43
28-Apr-25	NEW FOREST D.C.	Precept	12	CR	£8,750.00
29-Apr-25	[name withheld]	Allot rent	13	CR	£55.83
29-Apr-25	[name withheld]	Allot rent	15	CR	£29.40
29-Apr-25	[name withheld]	Allot rent	16	CR	£45.08
29-Apr-25	[name withheld]	Allot rent	17	BP	£101.14
30-Apr-25	[name withheld]	Allot rent	18	CR	£45.59
<b>Total receipts</b>					<b>£9,504.74</b>
<b>Money transferred</b>					
02-Apr-25	HSBC	Internet transfer	1	TFR	£500.00

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29-Apr-25	HSBC	Internet transfer	14	TFR	£1,000.00
<b>Bank reconciliation</b>					
<b>Balance as at date</b>					
HSBC Current		30/04/2025			£996.08
HSBC Savings		30/04/2025			£24,266.07
Less unpresented cheques					
<b>Net bank balance as at date</b>					<b>£25,262.15</b>
<b>The net balances reconcile to the cash book for the year to date, as follows</b>					
Opening balances					<b>£17,423.57</b>
Add receipts					<b>£9,504.74</b>
less payments					<b>-£1,666.16</b>
<b>Closing balance as per the balance sheet</b>					<b>£25,262.15</b>

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## Appendix 2

## Monthly report 2025-26

	2024-25	25/26		
	Actual	Budget	YTD	Forecast
	£		£	£
<b>Council business</b>				
Income	16,860.13	£ 17,750.00	8,774.57	
Expenditure	12,739.13	£ 16,340.00	1,069.06	
Surplus (deficit)	4,121.00	£ 1,410.00	7,705.51	
<b>Projects</b>				
Income	-		-	
Expenditure	-		-	
Surplus (deficit)	-		-	
<b>Allotments</b>				
Income	1,841.73	£ 2,550.00	730.17	
Expenditure	2,224.79	£ 2,550.00	570.00	
Surplus (deficit)	- 383.06	£ -	160.17	
<b>VAT recovered</b>	543.74		-	
<b>VAT paid</b>	431.23		27.10	
<b>net</b>	112.51		- 27.10	
<b>Total surplus (deficit)</b>	3,850.45	1,410.00	7,838.58	
<b>Reserve brought forward</b>	13,568.00	£ 13,705.88	17,418.45	
<b>Reserve carried forward</b>	17,418.45		25,257.03	
<b>Cash at bank</b>	17,423.57		25,262.15	
<b>Adjustments</b>				
<b>Cash book balance</b>	17,423.57		25,262.15	
<b>Reserves</b>	17,418.45	£ 13,705.88	25,257.03	
<b>Commitment</b>	5.14		5.14	
<b>Total</b>	<b>17,423.59</b>	<b>£ 13,705.88</b>	<b>25,262.17</b>	
<b>Council business Income</b>				
precept	16,500.00	£ 17,500.00	8,750.00	
bank interest	360.13	£ 250.00	24.57	
<b>Total</b>	<b>16,860.13</b>	<b>£ 17,750.00</b>	<b>8,774.57</b>	
<b>Council business expenditure</b>				
salary	8,557.23	£ 9,400.00	555.68	
stationery/post/phone	534.76	£ 650.00	42.38	
travel	163.50	£ 300.00	-	
office	208.00	£ 350.00	-	

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equipment	225.62	£ 200.00	-
training		£ 300.00	-
newsletter/leaflets		£ 300.00	-
hall hire	330.00	£ 330.00	-
audit	190.00	£ 200.00	-
insurance	490.12	£ 500.00	-
defibrillators	405.00	£ 435.00	-
Speedwatch			-
football pitch	225.00	£ 225.00	-
subscriptions	1,409.90	£ 1,650.00	471.00
election expenses			-
maintenance		£ 1,500.00	-
<b>Total</b>	<b>12,739.13</b>	<b>£ 16,340.00</b>	<b>1,069.06</b>
<b>Projects income</b>			
grants			
donations			
<b>Total</b>	-		-
<b>Projects expenditure</b>			
EBOH other			-
grants		£ 1,000.00	-
defibrillators			-
notice boards			
public transport			-
<b>Total</b>	-		-
<b>Allotments income</b>	1,841.73	£ 2,550.00	730.17
<b>Allotments expenditure</b>			
administration	700.00	£ 700.00	-
rent refund			-
rent,insurance	731.81	£ 600.00	520.00
water	204.01	£ 250.00	-
hedging	300.00	£ 400.00	-
fencing			-
maintenance	288.97	£ 600.00	50.00
<b>Total</b>	<b>2,224.79</b>	<b>£ 2,550.00</b>	<b>570.00</b>

Chairman's signature:

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